

Green Woods Charter School
Emergency School Closing, Early Dismissal and Delayed Opening

CLOSING # 204

Green Woods Charter School is implementing the following policy relating to the FIVE types of potential school closings:

#1. WEATHER-RELATED CLOSINGS PRIOR TO THE START OF SCHOOL:

The decision whether to open school on time, to call for a delayed opening, close school early, or to cancel school is made by the school administration based on information received by weather experts and also taking into account our unique location. However, **IF PHILADELPHIA PUBLIC SCHOOLS ARE CLOSED DUE TO WEATHER– THEN GREEN WOODS CHARTER SCHOOL WILL BE CLOSED.**

If school is going to be closed due to snow, emergency information will be posted on the school web site and will be broadcast over radio and television and also KYW's website. A recorded message will also be available on the main number of the school at (215) 482-6337 by 6:00AM.

Serious weather conditions may make it necessary to close school, delay the opening of school, or dismiss students early. In any one of these weather-related events, the announcement will be made on the local radio station at KYW News Radio 1060 or their website at www.kyw1060.com. This information will also be posted on Green Woods website at www.greenwoodscharter.org

#2. WEATHER-RELATED CLOSINGS ONCE SCHOOL STARTS (once school has opened):

In the event of an emergency school closing, once school is in session, students will be sent home as per the information listed on the Emergency Contact Card that were filled out by parents over the summer. **However your child is transported to and from school on a regular school day is how your child will be transported if school dismisses early. A change in your child's transportation will not be made.**

It is up to parents to talk with children who take the school bus so that they know what to do when they get home in the event that an adult may not be at home to greet them. Please have a plan in place and make your children aware of that plan. We cannot relay instructions to individual students as to what they should do when they arrive at home.

Due to the number of students that we serve, coupled with addressing circumstances of an emergency situation, it is not possible to make individual phone calls to parents and/or guardians therefore we will not call any parents and/or guardian for weather-related emergencies. In the event of any real or potential weather-related school closing, either prior to school opening or once school is in session, parents/guardians will be responsible for being diligent about checking Green Woods website or checking with KYW or by calling the main number of school (215) 482-6337.

#3. DELAYED OPENING:

Serious weather conditions may make it necessary delay the opening of school. In any one of these weather-related events, the announcement will be made on the local radio station at KYW News Radio 1060 or their website at www.kyw1060.com. This information will also be posted on Green Woods website at www.greenwoodscharter.org. A recorded message will also be available on the main number of the school at (215) 482-6337 by 6:00AM.

If a **one hour** delay is called arrival will be from:

8:55 - 9:15 a.m. (School will start at 9:15 a.m.)

If a **two hour** delay is called arrival will be from:

9:55 - 10:15 a.m. (School will start at 10:15 a.m.)

#4. FACILITY RELATED EMERGENCY SCHOOL CLOSINGS BEFORE SCHOOL STARTS:

In the event that the administration learns that school must be closed due to a facility-related emergency (no heat, no electricity, no water, etc.) we will start an emergency phone chain and all GWCS families will be contacted through this phone chain.

#5. FACILITY-RELATED EMERGENCY SCHOOL CLOSINGS ONCE SCHOOL STARTS:

In the event that school is already in session and we need to close due to an emergency relating to our facility (no water, no electricity, etc.) the determination to close school will be made based on information available at the time. Should the administration make the decision to close school, parents will be notified by phone as per the Emergency Contact Cards that were filled out by all parents over the summer. However your child is transported to and from school on a regular school day is how your child will be transported if school dismisses early. A change in your child's transportation will not be made.

It is up to parents to talk with children who take the school bus so that they know what to do when they get home in the event that an adult may not be at home to greet them. Please have a plan in place and make your children aware of that plan. We cannot relay instructions to individual students as to what they should do when they arrive at home.

In order for a safe and orderly dismissal, parents of carline students only who wish to pick their children up early must park in the regular parking lot. Please do not park your car on the triangle or on the access/egress road.

ALL K-8 STUDENTS WILL BE DISMISSED AT THE SAME TIME DURING AN EMERGENCY SCHOOL CLOSING.

AFTER SCHOOL ACTIVITIES CANCELLED

In the event that school is closed, all school-related activities, meetings, and events scheduled to be held in the school building will be cancelled.

It is the joint responsibility of SCEE and parents of children who attend the Monkey Tail Gang program to communicate as to whether or not Monkey Tail Gang after school program will be in session if school dismisses early or school is closed. ALL questions regarding Monkey Tail Gang should be directed to SCEE at (215) 482-7300.