

**GREEN WOODS CHARTER SCHOOL  
BOARD OF TRUSTEES MEETING**

**August 20, 2008  
Green Woods Charter School**

**REGULAR MEETING MINUTES #10**

**Board Members Present:**

Steven Tilney, President  
Dawn Cute  
Tom Schrand

Joan Carr  
Kevin Godshall, Vice President  
Barry Sunshine

**Non-Voting Board Member Absent:**

Kristina Skladaitis

**Staff Present:**

Jean Wallace  
Kim Birkmire

Melinda Coughlin

**Parents Present:**

Melanie Dudek  
Joyce Clugston  
Gail Craighead

Mr. Kimbrell  
Erika Wallace  
Rick Meketon

**CALL TO ORDER**

Steven Tilney, Board President opened the meeting at 7:50 P.M. Mr. Tilney also announced that the Board will go into executive session immediately following the Board meeting.

**ROLL CALL**

Kim Birkmire, Board Secretary to the Board took roll call.

Kevin Godshall  
Steven Tilney  
Joan Carr

Barry Sunshine  
Dawn Cute  
Tom Schrand

**APPROVAL OF MINUTES**

The Board reviewed the Minutes from the June 18, 2008 Board meeting. Kevin Godshall motioned to approve the minutes, and Dawn Cute seconded.

## **COMMITTEE REPORTS**

**Business Report:** Mike Whisman reviewed the June and July 2008 financial reports with the Board.

**Home and School Committee:** Melanie Dudek read the HSC Committee report to the Board.

**Facility Report:** Kevin Godshall announced that the fire pond would be emptied. Rain barrels would be removed and roof water will feed into the pond.

Mr. Godshall also announced that the roadway will not be done until excavation work on the pond is completed.

Mr. Godshall announced that air quality service work is being done in the lower school classrooms. Carpets are being removed, surfaces will be treated, some ceiling tiles will be replaced and the work should be done in a timely manner.

### **PUBLIC COMMENT (on Resolutions only):**

None.

### **RESOLUTIONS:**

#### **Resolutions:**

- 1) **BE IT RESOLVED that the Board of Trustees approves the June 2008 and the July 2008 bills list.**
- 2) **BE IT RESOLVED that the Board of Trustees approves a contract with Bayada Nursing Services to provide substitute nursing services starting September 1, 2008 through August 31, 2009, at a rate of \$46.00 per hour.**
- 3) **BE IT RESOLVED that the Board of Trustees approves a contract with Pediatric Therapeutic Services to provide Speech Therapy and Occupational and Physical Therapy services starting July 1, 2008 through July 31, 2009, at a rate of \$70.00 per hour for Speech Therapy and \$69.00 per hour for Occupational and Physical Therapy services.**
- 4) **BE IT RESOLVED that the Board of Trustees approves a contract with Catapult Learning to provide a certified School Psychologist services starting September 1, 2008 through June 31, 2009, for a cost of \$48,000.00.**

- 5) **BE IT RESOLVED that the Board of Trustees approves a contract with Healthy Spaces, Inc. to provide Air Quality Testing, for a cost of \$2,500.00.**
- 6) **BE IT RESOLVED that the Board of Trustees approves a contract with The Schuylkill Center for Environmental Education to provide educational services starting September 1, 2008 through June 31, 2009, for a cost of \$35,000.00.**
- 7) **BE IT RESOLVED that the Board of Trustees approves a contract with Siegal and Drossner, PC to perform Green Woods Charter School's 2007-2008 Annual Financial Audit, for a cost of \$12,000.00.**
- 8) **BE IT RESOLVED that the Board of Trustees approves a contract with Citro Communications to provide sealed drawings, all necessary documents, and representation to obtain Zoning Permits and permanent Certificates of Occupancy on two trailers, for a cost of \$4,500.00.**
- 9) **BE IT RESOLVED that the Board of Trustees approves the Reporting Suspected Child Abuse Policy, as presented.**
- 10) **BE IT RESOLVED that the Board of Trustees approves the Harassment Policy, as presented.**
- 11) **BE IT RESOLVED that the Board of Trustees approves the Attendance/Lateness Policy, as presented.**
- 12) **BE IT RESOLVED that the Board of Trustees approves the 2008-2009 Student/Parent Handbook.**
- 13) **BE IT RESOLVED that the Board of Trustees approves the Teacher Induction Plan.**
- 14) **BE IT RESOLVED that the Board of Trustees accepts the resignations of the following Staff members and thanks them for their service to Green Woods Charter School:**
  - Kim Lewullis (effective June 20, 2008)**
  - Ashley Vandegrift (effective August 31, 2008)**
  - Jill Pescatore (effective August 31, 2008)**
  - Melina Kuchinov (effective August 31, 2008)**
  - Barbara Mail (effective August 31, 2008)**

- 15) **BE IT RESOLVED** that the Board of Trustees approves the Teaching Contract for Elizabeth Farwell (1<sup>st</sup> grade), effective September 1, 2008 through August 31, 2009, for a salary as discussed in executive session.
- 16) **BE IT RESOLVED** that the Board of Trustees approves the Teaching Contract for Lindsay Karzon (3<sup>rd</sup> grade), effective September 1, 2008 through August 31, 2009, for a salary as discussed in executive session.
- 17) **BE IT RESOLVED** that the Board of Trustees approves the Teaching Contract for John Minturn (5-8 Math), effective September 1, 2008 through August 31, 2009, for a salary as discussed in executive session.
- 18) **BE IT RESOLVED** that the Board of Trustees approves the Teaching Contract for Lydia Tornambe (Spanish), effective September 1, 2008 through August 31, 2009, for a salary as discussed in executive session.
- 19) **BE IT RESOLVED** that the Board of Trustees approves the Instructional Assistant Contract for Christy Coughlin, effective September 1, 2008 through August 31, 2009, for a salary as discussed in executive session.
- 20) **BE IT RESOLVED** that the Board of Trustees approves the Teacher Mentor Stipend for Kristina Skladaitis effective September 1, 2008 through August 31, 2009, for a salary as discussed in executive session.
- 21) **BE IT RESOLVED** that the Board of Trustees approves the Teacher Mentor Stipend for Kate Langdon effective September 1, 2008 through August 31, 2009, for a salary as discussed in executive session.
- 22) **BE IT RESOLVED** that the Board of Trustees approves the Teacher Mentor Stipend for Kathleen Geist effective September 1, 2008 through August 31, 2009, for a salary as discussed in executive session.
- 23) **BE IT RESOLVED** that the Board of Trustees approves the Teacher Mentor Stipend for Allison Hart effective September 1, 2008 through August 31, 2009, for a salary as discussed in executive session.

- 24) **BE IT RESOLVED that the Board of Trustees approves a contract with Bloomfield and Associates for an amount not to exceed \$4,500.00, to perform a Study of Building Options.**
- 25) **BE IT RESOLVED that Green Woods Charter School designate Kevin Godshall, Barry Sunshine, Joan Carr and Matt McClure as signatories on all Green Woods Charter School Commerce Bank Accounts.**
- 26) **BE IT RESOLVED that the Board of Trustees accepts the resignation of the following Board member and thanks her for her service to the Board:  
Joyce Clugston (effective August 13, 2008)**
- 27) **BE IT RESOLVED that the Board of Trustees accepts the resignation of the following Board member and thanks her for her service to the Board:  
Steven Tilney (effective August 20, 2008)  
Dr. Dawn Cute (effective August 20, 2008)**
- 28) **BE IT RESOLVED that the Board of Trustees approves the following items as it pertains to the Home and School Committee (HSC). The HSC is asking Gail Craighead to the cooperative leadership team of the HSC for the school year 2008 to 2009.**
- 29) **BE IT RESOLVED that the Board of Trustees approves September 19, 2008 as the Back to School Picnic from 3:30 p.m. to 9:30 p.m. This date was approved by SCEE and the Administration of GWCS.**
- 30) **BE IT RESOLVED that the Board of Trustees approves \$300.00 as a reimbursement expense to cover any items that the HSC cannot get as donations for the Back to School Picnic.**
- 31) **BE IT RESOLVED that the Board of Trustees approves the HSC to hold a Town Hall meeting during the month of October 2008 with the date pending availability of SCEE and GWCS administration.**

All resolutions, as recorded here in the minutes, were approved by the Board.

**PUBLIC COMMENT (general topics)**

Rick Meketon thanked the board members who were departing from the board for their time and volunteer work. Mr. Meketon questioned if the board was planning on having working committees. Mr. Meketon was also concerned that board members were reluctant to become officers of the board.

Melanie Dudek thanked the board and appreciates their hard work.

**ADJOURNMENT**

Barry Sunshine motioned to adjourn. Steven Tilney seconded. Motion carried unanimously. The regular meeting ended at 8:55 P.M.

Respectfully submitted,

Kim Birkmire,  
Secretary to the Board

Attachments:

Financial Statements – June and July  
Home and School – Report  
Steven Tilney – Closing Remarks