

Green Woods Charter School Child Find Policy

Policy and Procedures for Students with Disabilities

Green Woods Charter School will adhere to the requirements and stipulations in Individuals with Disabilities Education Improvement Act (IDEIA) and other federal legislation so that students with special needs are provided with a free and appropriate education in the least restrictive environment. Specifically, the school will ensure that students who are thought to be with a learning handicap and those who present an Individual Education Program (IEP) are evaluated or re-evaluated, with input from the students' parents and according to due process. The rights of children with disabilities and their parents will be protected in accordance with state and federal laws.

Green Woods Charter School resides in the Philadelphia School District and participates in the Penn Data system of tracking student enrollment and services. This system indicates if the child is currently identified as a student receiving special education and related services. This system is not perfect and may not indicate all students who are receiving services. The PA Department of Education enrollment form has a query to be checked by the parent indicating if the child is currently receiving services. Upon admission, parents are asked to inform the GWCS if and what special education services their child is receiving and to provide us with current documents including the IEP, Notification of Recommended Assignment (NOREP), and the Evaluation Report.

As part of the Child Find process Green Woods Charter School implements a Comprehensive Student Assistance Process (CSAP). The staff at GWCS is committed to supporting the scholastic and social-emotional development of the "whole child". The CSAP is designed to facilitate that mission. Meetings are designed to facilitate discussion, collaboration, problem solving, and the sharing of strategies related to delivery of instruction and behavior management of a specific child. Recommendations may include a multidisciplinary team evaluation to determine eligibility to receive services as a student with a disability as defined by I.D.E.I.A. or as a student needing accommodations under 504 of the Rehabilitation Act of 1973. All processes include due process procedures with timelines and documentation that are required by federal, and/or state laws, legal stipulations, or Green Woods Charter School's policies.

If you have a child or know a child who may be in need of special education and/or related services, you can initiate a referral through the school by contacting the school office at 215-482-6337.