

GREEN WOODS CHARTER SCHOOL
468 Domino Lane
Philadelphia, PA
BOARD OF TRUSTEES MEETING
JUNE 25, 2015
7:00PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This Board of Trustees meeting of the Green Woods Charter School Board of Trustees is hereby called to Order. The time is 7:08 pm. My name is Dawn Prall George I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Green Woods Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call by David Annecharico, Esq.:

Board Members Present:

Dawn Prall George - President (“DPG”)
Richard Meketon - (“RM”)
Dario Bellot – Vice President, Treasurer (“DB”)
Michael F. Gondos, Jr. (“MG”)
Jen Weikert – Secretary (“JW”)
Thomas R. Trala, Jr. (“TT”)

**By Invitation: Non-Board
Members: Present**

Jean Wallace, Chief Executive
Officer
David Annecharico, Esq.
Michael Danyo, Santilli &
Thomson

Board Members Absent:

Ronald A. Street (“RS”)
Shane Brody (“SB”)

B. Approval of Agenda

MOTION
DB
SECOND
RM
VOTE:

**Resolution 15062501
Approval of the Agenda**

RESOLVED, that the Board of Trustees of Green Woods Charter School hereby approves the **June 25, 2015** Agenda.

PASS
 FAIL

C. Approval of Minutes

MOTION
MG
SECOND
JW
VOTE:

**Resolution 15062502
Approval of May 28, 2015 Minutes of Meeting**

RESOLVED, that the Board of Trustees of Green Woods Charter School hereby approves the Minutes of the **May 28, 2015** meeting of the Board of Trustees of Green Woods Charter School.

PASS
 FAIL

D. President’s Remarks – By: Dawn Prall George

Ms. Prall George had nothing to report.

SECTION II: Reports and Resolutions

A. Report of Jean Wallace, CEO

Jean Wallace reviewed her report, previously submitted to the Board, reviewing end of school year activities.

MOTION
RM
SECOND
DB
VOTE:

**Resolution 15062503
Report of Jean Wallace, CEO**

RESOLVED that the Board of Trustees of Green Woods Charter School hereby accepts the report of Jean Wallace, CEO and hereby incorporates into these minutes by reference the written report and the documents presented by Jean Wallace, CEO to the board.

PASS
 FAIL

B. Report of Gerald Santilli, Business Controller

Michael Danyo, on behalf of Gerald Santilli, reviewed and discussed, with the board, the most recent generated financial statements. The Board discussed specific line items with Mr. Danyo.

Mr. Bellot discussed certain legislative developments affecting the passing of a state government budget.

The Board discussed certain elements of bond financing and debt service.

MOTION
JW
SECOND
DB
VOTE:
[X] PASS
[] FAIL

Resolution 15062504
Report of Gerald Santilli, Business Controller

RESOLVED that the Board of Trustees of Green Woods Charter School hereby reviews and accepts the Financial Report of G. Santilli and hereby incorporates into these minutes by reference the Treasurer's Report and the documents presented by G. Santilli to the board.

C. Report of Daniel H. Saidel, General Counsel

Mr. Annecharico, on behalf of Mr. Saidel, had nothing to report.

D. Finance Committee: Report of Dawn Prall George, Dario Bellot

The Finance Committee had nothing to report. Ms. Wallace discussed the annual PDE report and requirement to implement a board calendar of meetings

E. Governance Committee: Report of Tom Trala, Jen Weikert

The Governance Committee discussed:

a. Monthly Financial Reporting – recommending that a monthly financial report be distributed to the board on a regular basis.

b. Onboarding Board Members – Discussion regarding adding additional board members; target skill set being attorney. A secondary target skill is ex-political representatives. Recommendation is to add two seats. The board discussed incorporating diversity into the make-up of the board.

c. Interfacing with CEO – J. Weikert to meet with J. Wallace to create a school based data dashboard.

d. Board Portal – Director Point is a board portal recommended to the board.

F. Audit Committee: Report Dario Bellot

The Audit Committee had nothing to report.

G. Facilities Committee: Report Dawn Prall George, Ronald A. Street

The Facilities Committee had nothing to report.

H. PTA

There was no PTA representative present at the meeting.

Section III: Public Comment on Agenda Items Only

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

Section IV: Unfinished Business

Section V: New Business

MOTION
RM
SECOND
MG
VOTE:

PASS
 FAIL

Resolution 15062505
Contract: Pediatric Therapeutic Services (Speech and Occupational Therapy Services) by Jean Wallace, CEO

RESOLVED that the Board of Trustees of Green Woods Charter School hereby ratifies a contract with Pediatric Therapeutic Services for the provision of Speech and Occupational Therapy Services as presented.

MOTION
RM
SECOND
MG
VOTE:

PASS
 FAIL

Resolution 15062506
Contract: Pediatric Therapeutic Services (Hearing Impaired) by Jean Wallace, CEO

RESOLVED that the Board of Trustees of Green Woods Charter School hereby ratifies a contract with Pediatric Therapeutic Services for the provision of Teacher of the Deaf and Hard of Hearing Services as presented.

MOTION
DB

SECOND
JW

VOTE:
 PASS
 FAIL

Resolution 15062507
Green Woods Project at 468 Domino Lane by Dawn Prall George

WHEREAS under 06/27/2012 -13, this Board of Trustees of Green Woods Charter School previously authorized the financing and purchase of the purchase of the property at 468 Domino Lane; and

WHEREAS under 8/29/12-13, this Board of Trustees of Green Woods Charter School authorized the financing of the Project at 468 Domino Lane, including but not limited to the funding of a debt service reserve fund and capitalized interest, if necessary to fully finance the demolition of existing structures, construction, equipping and furnishing of an approximately 60,000 square feet 3-story educational facility and outdoor learning lab and surface parking at the School Facility and related capital expenditures;

WHEREAS additional work is required to consummate the Project authorized and directed by 8/29/12-13;

RESOLVED that the CEO, general counsel and business controller are authorized and directed to:

- a. Negotiate a change order for additional Project site work with John J. Dougherty & Son, Inc. not to exceed two hundred seventy-five thousand dollars (\$275,000) and to be presented to this board for final ratification and execution;
- b. Negotiate a change order for stream-bed redesign work with John J. Dougherty & Son, Inc. not to exceed forty three thousand eight hundred thirty eight dollars (\$43,838) and to be presented to this board for final ratification and execution;
- c. Negotiate a change order for landscaping work not to exceed thirty four thousand dollars (\$34,000) and to be presented to this board for final ratification and execution;
- c. Negotiate the terms of additional engineering services with Gilmore & Associates, Inc., not to exceed one hundred nineteen thousand five hundred dollars (\$119,500) and to be presented to this board for final ratification and execution; and
- d. Negotiate the terms of any financing necessary to effect this resolution and to be presented to this board for final ratification and execution; and

FURTHER RESOLVED, that any Officer of this Green Woods Charter School Board of Trustees is authorized and directed to delegate any task and execute any document necessary to effect this resolution;

FURTHER RESOLVED, that all acts of any officer, agent, employee, attorney, or others acting for or on behalf of this School, which are in accord with the intent, purpose and spirit of the foregoing resolution, and whether heretofore or hereafter done or taken shall be, and the same hereby are, ratified, confirmed and adopted in all respects, and any party may rely upon the continuing efficacy of the foregoing resolution and the power of any person to act as aforesaid, until a resolution set forth herein shall have been revoked in a further writing executed by this Green Woods Charter School Board of Trustees.

By Roll Call

- Dawn Prall George - President ("DPG") – aye*
- Richard Meketon - ("RM") – aye*
- Dario Bellot – Vice President, Treasurer ("DB") – aye*
- Michael F. Gondos, Jr. ("MG") – aye*
- Jen Weikert – Secretary ("JW") – aye*

Thomas R. Trala, Jr. ("TT") – aye

Section VI: General Public Comment

Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico, with Sand & Saidel, PC, and General Counsel to the Green Woods Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

SECTION VII: DISCUSSION AND ANNOUNCEMENTS

THE NEXT REGULARLY SCHEDULED GREEN WOODS CHARTER SCHOOL BOARD OF TRUSTEES MEETINGS WILL BE SCHEDULED.

Adjournment @ DPG / MG @ 8:04pm
