

GREEN WOODS CHARTER SCHOOL
468 Domino Lane
Philadelphia, PA
BOARD OF TRUSTEES MEETING
APRIL 30, 2015
7:00PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This Board of Trustees meeting of the Green Woods Charter School Board of Trustees is hereby called to Order. The time is 7:00 pm. My name is Dawn Prall George. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Green Woods Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call by Daniel H. Saidel, Esq.:

Dawn Prall George - President	(“DPG”)
Richard Meketon	(“RM”)
Dario Bellot – Vice President, Treasurer	(“DB”)
Michael F. Gondos, Jr.	(“MG”)
Shane Brody	(“SB”)
Jen Weikert – Secretary	(“JW”)
Ronald A. Street	(“RS”)
Thomas R. Trala, Jr.	(“TT”)

Board Members Present:

Dawn Prall George
Richard Meketon
Dario Bellot
Michael F. Gondos, Jr.
Shane Brody

**By Invitation: Non-Board Members:
Present**

Jean Wallace, Chief Executive Officer
Daniel H. Saidel, Esq.
Gerald Santilli, Santilli & Thomson
Anna Kirmes, PTA Representative

Jen Weikert Ronald A. Street Thomas R. Trala, Jr.	
Board Members Absent: None	

B. Approval of Agenda

MOTION
 RM
 SECOND
 DB
 VOTE:
 PASS
 FAIL

Resolution 15043001
Approval of the Agenda

RESOLVED, that the Board of Trustees of Green Woods Charter School hereby approves the **April 30, 2015** Agenda.

C. Approval of Minutes

MOTION
 RS
 SECOND
 MG
 VOTE:
 PASS
 FAIL

Resolution 15043002
Approval of February 26, 2015 Minutes of Meeting

RESOLVED, that the Board of Trustees of Green Woods Charter School hereby approves the Minutes of the **February 26, 2015** meeting of the Board of Trustees of Green Woods Charter School.

D. President’s Remarks – By: Dawn Prall George

D. Prall George described the budget process and procedures which are required to prepare the Green Woods Charter School’s 2015-2016 fiscal year budget and reviewed the fiduciary responsibilities of the board and its consultants and administrators to produce a budget that meets Green Woods Charter School’s mission and school climate, its curriculum and instructional delivery, with community engagement.

D. Prall George also reported on the Golf Outing which was enjoyed by all who were in attendance.

SECTION II: Reports and Resolutions

A. Report of Jean Wallace, CEO

MOTION
 MG
 SECOND
 JW
 VOTE:
 PASS
 FAIL

Resolution 15043003
Report of Jean Wallace, CEO

Jean Wallace, CEO reviewed her written report with the board, the April 10, 2015 letter from the Lebanon School District and current and proposed Pennsylvania charter school related legislation.

G. Santilli also reviewed current and proposed Pennsylvania charter school related legislation.

RESOLVED that the Board of Trustees of Green Woods Charter School hereby accepts the report of Jean Wallace, CEO and hereby incorporates into these minutes by reference the written report and the documents presented by Jean Wallace, CEO to the board.

MOTION
MG
SECOND
SB
VOTE:
 PASS
 FAIL

Resolution 15043004
Approval of the 2015-2016 Academic Calendar: By Jean Wallace, CEO

Jean Wallace, CEO reviewed the 2015-2016 Academic Calendar with the board.

RESOLVED that the Board of Trustees of Green Woods Charter School hereby approves of and incorporates into these minutes by reference, the 2015-2016 Academic Calendar as presented by Jean Wallace, CEO to the board.

B. Report of Gerald Santilli, Business Controller

MOTION
TT
SECOND
JW
VOTE:
 PASS
 FAIL

Resolution 15043005
Report of Gerald Santilli, Business Controller

G. Santilli reviewed with the board the Financial Report and Treasurer's Report.

RESOLVED that the Board of Trustees of Green Woods Charter School hereby reviews and accepts the Financial Report of G. Santilli and hereby incorporates into these minutes by reference the Treasurer's Report and the documents presented by G. Santilli to the board.

C. Report of Daniel H. Saidel, General Counsel - None

D. Green Woods Foundation for Environmental Education: Report of Dawn Prall George, Jen Weikert, Shane Brody and Michael Gondos, Jr.

The 2nd Annual Golf Outing was held on April 21, 2015. Shane Brody and Michael Gondos, Jr. reported that 78 golfers played; there was approximately \$14000 in profit; volunteers, sponsorship and community support was impressive; and other golf courses for next year's golf outing will be reviewed.

E. Finance Committee: Report of Dawn Prall George, Dario Bellot

Dawn Prall George and Dario Bellot described the Finance Committee's budget projection process and the procedures it utilizes, in conjunction with its consultants and the school's administration, in its preparation of the Green Woods Charter School's 2015-2016 fiscal year budget.

G. Santilli and Dario Bellot reported that the: a.) subsidy rate will not materially change; b.) PSERS rate will increase from 22% to 26%; c.) medical insurance rates continue to increase; d.) Green Woods' bond covenants will be met this current fiscal year and for the 2015-2016 fiscal year; e.) Green Woods' administration is evaluating staff requirements as student enrollment will increase next school year and; f.) the possibility that Pennsylvania will not timely pass its budget.

F. Governance Committee: Report of Ronald A. Street

R. A. Street reviewed the: CEO dashboard; Board portal; board professional development and training; need for more frequent financial statements and information; and board expansion.

G. Audit Committee: Report Dario Bellot

D. Bellot described his exit meeting with the Green Woods’ auditors and congratulated G. Santilli and the school’s administration on the audit’s results.

H. PTA

Anna Kirmes, PTA Representative reviewed the: past Town Meetings and the agenda for the upcoming Town Meeting; seminars for parents; school assembly projects; Buy One Get Ones; Silent Auction; and the use of surplus money for Green Woods Charter School’s requirements.

Section III: Public Comment on Agenda Items Only - None

Section IV: Unfinished Business - None

Section V: New Business - NONE

Section VI: General Public Comment

Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is Daniel H. Saidel, with Sand & Saidel, PC, and General Counsel to the Green Woods Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>Joy Kimbrell - parent</i>	<i>School Buses - Are any funds in the school’s budget allocated to relieve the overcrowded school buses?</i>
<i>Gerald Santilli - Business Controller</i>	<i>The School District of Philadelphia is solely responsible for busing Green Woods Charter School students and therefore no funds in the school’s budget are allocated to school buses.</i>

SECTION VII: DISCUSSION AND ANNOUNCEMENTS

THE NEXT REGULARLY SCHEDULED GREEN WOODS CHARTER SCHOOL BOARD OF TRUSTEES MEETINGS ARE SCHEDULED TO BE HELD ON:

May 28, 2015
June 25, 2015.

