

GREEN WOODS CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
Board Meeting Minutes
June 29, 2011 - 7:00 p.m.

PUBLIC MEETING:

Dennis Winters, Board President, called the meeting to order at 7:06 pm.

Roll Call

Robert Lopata, Acting Secretary for this board meeting, called the Roll:

Present: Robert Lopata, Dennis Wesley, Dennis Winters, Rick Meketon, and Micah Gold-Markel, Douglas Copeland, Jeffrey Hammond (Copeland and Hammond were present via telephone);

Absent: Laura Schwingel.

By Invitation of the Board: Jean Wallace, CEO, Daniel Saidel, Esq. General Counsel, Gerald Santilli, Business Manager

Minutes of the May 25th, 2011 meeting of the Board of Trustees

The Minutes of the May 25th, 2011 meeting were reviewed by the board. Wesley made the motion to approve the Minutes of the May 25th 2011 meeting of the Board of Trustees; Meketon seconded. The motion to approve the Minutes of the May 25th 2011 meeting of the Board of Trustees passed unanimously.

President's Remarks: None.

CEO Report: Wallace distributed her Academic Report to the board. The board reviewed and discussed the Academic Report with Wallace. Wallace acknowledged the role of outgoing board members, Dennis Wesley and Dennis Winters, for their assistance in helping Green Woods realize its SRC approved increase in student enrollment.

Report from the Controller: Santilli distributed the school's financial statements to the board. The board reviewed and discussed the school's financial statements with Santilli. In addition, Santilli reported that the school's cash position is sufficient for the school's current financial requirements.

Legal Counsel's Report: None.

Committee Reports

- Executive/Personnel/Student Achievement - Winters: no committee meeting has been held since the previous board meeting; no report was presented to the board.
- Finance - Dennis Wesley and Gerald Santilli distributed the Green Woods Charter School Budget Document 2011-2012 for approval by the board. The

board discussed the budget with Santilli. Santilli reported that certain assumptions within the budget had to be made due to the Commonwealth of Pennsylvania not having passed a budget as of the date of this board meeting, and the School District of Philadelphia not having published the subsidy amount as of the date of this board meeting.

- Audit - Gold-Markel: no committee meeting has been held since the previous board meeting; no report was presented to the board.
- Strategic Planning: no committee meeting has been held since the previous board meeting; no report was presented to the board.
- Development/Fundraising – no committee meeting has been held since the previous board meeting; no report was presented to the board.
- Governance of the Board – Meketon: no committee meeting has been held since the previous board meeting; no report was presented to the board.
- Relocation / Community Relations – Lopata reported to the board the statements the school released to the school community earlier this month which indicated that during the 60 day period following SRC approval of enrollment modification, the committee was unable to locate a suitable interim site to permit student population expansion in Fall of 2011.
- PTA - No PTA representatives were present at this board meeting; no report was presented to the board.
- Nominating/Search – Meketon reported that the Nominating Committee reviewed the complete past queue of board candidates (9 in total) and that he, as a representative of the Nominating Committee, was prepared to nominate Beth Specker, Natalia Olson Urtecho, and Douglas Copeland to the board of Green Woods Charter School.
Meketon further reported that the Nominating Committee was not prepared to make a nomination for the remaining board vacancy at this time.

Election of New Trustees

- Winters requested nominations from the floor for persons to be board members of the Green Woods Charter School: There were no additional nominations from the floor for persons to be considered by the board to be board members of the Green Woods Charter School.
- Winters made a motion for an unanimous vote to elect Beth Specker, Natalia Olson Urtecho, and Douglas Copeland to be board members of the Green Woods Charter School, as submitted by Meketon, acting as the representative of the Nominating Committee. There was an unanimous vote for approval by the board on the motion, with no dissent and Beth Specker, Natalia Olson Urtecho, and Douglas Copeland were elected to the board of the Green Woods Charter School.

Public Comment on Agenda Items Only: Gary Miller reported to the board that he was unable to obtain an Agenda for this board meeting prior to this board meeting and that recent board approved board meeting minutes were not posted on the Green Woods Charter School web site.

Old Business: None.

New Business:

- Discussion amongst the board, Wallace, Santilli and Saidel pertaining to the appropriate function, practice and procedure in the usage of the Google-group email distribution list and the "contact the board" email link on the Green Woods web site. Pending further board discussion about how best for the public to contact the school and board, the consensus decision of the board was to deactivate the "contact the board" email link.
- Discussion amongst the board, Wallace, Santilli and Saidel as to the policy, practice and procedure of managing the results of the "expansion lottery", which assigned waiting list positions contingent upon Green Woods expansion in Fall of 2011 (such expansion did not occur). The consensus decision of the board was to continue to review and discuss this matter.
- Winters acknowledged and recognized Dennis Wesley for his board service. Wallace acknowledged and recognized Dennis Winters for his board service. Citations were presented by the board to both Dennis Winters and Dennis Wesley describing the school's gratitude to each of them for their dedication and service during their respective board tenures.

Resolutions:

- **6/29/11 - 1, BE IT RESOLVED** that the Board of Trustees accepts the May 2011 Report of the Controller.

Meketon made the motion; Gold-Markel seconded.

The resolution passed unanimously.

- **6/29/11 - 2, BE IT RESOLVED**, that the Board of Trustees approves contracts and salaries for Green Woods personnel as outlined in the budget.

Wesley made the motion; Gold-Markel seconded.

The resolution passed unanimously.

- **6/29/11 - 3, BE IT RESOLVED**, that the Board of Trustees approves the 2011-2012 budget.

Meketon made the motion; Wesley seconded.

Roll call vote was taken: Wesley (YES), Hammond (YES), Copeland (YES), Lopata (YES), Winters (YES), Gold-Markel (YES), Meketon (YES)

The resolution passed.

- The Minutes of the Special Meeting of June 15, 2011 board meeting were reviewed.

6/29/11 - 4, BE IT RESOLVED, that the Board of Trustees hereby adopts the Minutes of the Special Meeting of June 15, 2011.

Meketon made the motion; Wesley seconded.

Winters, Lopata, Hammond, Copeland, Meketon, voted in favor of the resolution; Gold-Markel, abstained as he was not present at the Special Meeting of June 15, 2011.

Winters abstained as he was not present at the Special Meeting of June 15, 2011.

The resolution passed.

General Public Comment: None

8:25 PM Adjournment of Public Meeting

Next Regularly Scheduled Board Meeting: To be held at the Green Woods Charter School, 8480 Hagy's Mill Road Philadelphia, PA 19128 on Wednesday, August 24, 2011.