

**GREEN WOODS CHARTER SCHOOL  
BOARD OF TRUSTEES MEETING**

**April 29, 2009  
Green Woods Charter School**

**REGULAR MEETING MINUTES**

**Board Members Present:**

Joan Carr (Treasurer), Julie Stapleton Carroll, Kevin Godshall (President), Rick Meketon, Tom Schrand, Barry Sunshine (Vice President), Dennis Wesley, Dennis Winters (Secretary)

**Board Members Absent:**

Matt McClure, Kristina Skladaitis (Non-voting)

**Staff Present:**

Melinda Coughlin (Special Education ), Jean Wallace (Academic Director and CEO), Mike Whisman (GWCS Accountant)

**Parents Present:**

Kim Berkmere, Joyce Clugston, Christy Coughlin, Melanie Dudek (HSC), Michael Fineberg, Allison Hart

**CALL TO ORDER**

Kevin Godshall, Board President, opened the meeting at 8:06 P.M. Godshall announced that the Board had met in executive session prior to the Board meeting.

**ROLL CALL**

Dennis Winters, Board Secretary, took roll call and noted that the only member of the board that was not in attendance was Matt McClure.

**MINUTES**

Approval of the November and December 2008 minutes was held over until the May meeting. March minutes were approved as reported, Wesley & Meketon.

**COMMITTEE REPORTS**

**Business Report:** Mike Whisman reviewed the March 2008 financial reports and Transactions by Vendors list with the Board; those documents to become part of these minutes.. In an answer to a question from Meketon, Whisman explained that the variance was due to legal expenses to date. Wesley inquired about the curriculum development amount shown on page 3 of the Profit & Loss statement.

**Finance Committee Report:** Joan Carr said that the committee had met with Santilli and have begun putting the draft budget. Godshall asked if it would be possible to publish a draft in time for the May board meeting and the committee thought that would be possible. The Board needs

to approve the budget in time to make the final budget public at least 20 days prior to June 30th. Godshall said the final version should be available to public by the May work session.

**Curriculum & Accountability Committee:** Tom Schrand reported that this year's evaluation process would be a practice run. He said there should be a plan at the next Board meeting.

**Facility:** No update on the lease. The fence has been put around the fire pond.

**Home and School Committee:** Melanie Dudek reported on several up-coming event and the HSC would be meeting the next day. They are holding a book fair and conducting a health fair on May 24th. .

**School Leadership Team Report:**

Jean Wallace reported on events and activities mentioned in the April Academic Report. Meketon commended the music department for the concert that took place on the 28th.

**Old Business:** The Board tabled work on the following policies until they could be studied further;

- Purchasing
- Records
- Code of Accountability - PA Charter School Coalition
- Management of 403B

**New Business:**

- There was a discussion on the development of future policies.
- Whisman said there were several policies needed to comply with IRS accounting rules.

**PUBLIC COMMENT:** No Comments

**RESOLUTIONS:**

**4/29/09-1 BE IT RESOLVED** that the Board of Trustees hereby approves the March 2009 bills list. Moved by Meketon, seconded by Godshall, carried unanimously.

A motion was made by Wesley and seconded by Godshall that **Resolutions 4/29/09-2** through **4/29/09-6** be tabled. Motion carried without dissent.

A motion was made by Godshall and seconded by Schrand that **Resolution4/29/09-7** be tabled. Motion carried without dissent.

**4/29/09-8 BE IT RESOLVED** that the Board of Trustees enter into an agreement with Great American to be the third party administrator of the school's employee 403B Plans. Moved by Wesley and seconded by Stapleton Carroll, carried unanimously.

**PUBLIC COMMENT (general topics)**

Dudek again invited the board to attend the book fair and town hall meeting.

**ADJOURNMENT**

Wesley moved to adjourn the meeting, Winters seconded, carried unanimously. The regular meeting ended at 9:54 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Dennis R. Winters". The signature is written in black ink and is positioned above the printed name and title.

Dennis Winters  
Secretary to the Board