

**GREEN WOODS CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

February 24, 2009

Green Woods Charter School

REGULAR MEETING MINUTES

Board members present:

Joan Carr (Treasurer), Julie Stapleton Carroll, Kevin Godshall (President), Matt McClure, Rick Meketon, Tom Schrand, Barry Sunshine (Vice President), Dennis Wesley

Board members absent:

Dennis Winters

Staff and parents present:

Jean Wallace (Academic Director and CEO), Mike Whisman (GWCS Accountant), Dana Lotkowski (Business Manager), Kim Birkmire (Administrative Assistant), Melanie Dudek, Joyce Clugston, Kristina Skladaitis, Ruth Taylor, Allison Hart, Elizabeth Farwell, Christy Coughlin, Gail Craighead.

CALL TO ORDER

Meeting called to order at 8:14 pm.

ROLL CALL

Roll call by Tom Schrand, standing in for Secretary Dennis Winters.

MINUTES

Minutes of the January 2008 meeting were reviewed. Rick Meketon motioned to approve the minutes, seconded by Dennis Wesley. The minutes were approved unanimously.

COMMITTEE REPORTS

Business Report: Mike Whisman reviewed the January 2009 financial reports, including a Profit and Loss report for July 2008 through January 2009, and the Transactions by Vendors list.

Finance Committee: No report

Facilities Committee: Godshall reported that SCEE expects that the road will be resurfaced either over spring break or during the summer. The summer date is probably more realistic.

Home and School Committee: Melanie Dudek reported that many parents volunteered for the open house event. A guest speaker is scheduled for late March or April to speak about health issues such as head lice and hand washing. Phillies game fundraiser is in progress. Scholastic Book Fair will be held the first week in May—buy one, get one free policy. The spring town hall meeting is scheduled for May 21st. Fundraisers are being planned for Barnes and Nobles, Applebee's and the Trolley Car Diner.

School Leadership: Wallace distributed the Academic Report and highlighted various academic events from the past month. Godshall asked a question about liability and procedures regarding the puppy socialization project. Allison Hart answered questions about policies and past experiences with puppies at Green Woods.

OLD BUSINESS:

Committee structure: Godshall explained the basic principles of the new committee structure. Committee meetings are subject to the same Sunshine law considerations as working meetings of the Board, and should be scheduled every other month.

NEW BUSINESS:

Educational Priorities for the 2009-2010 school year: Wallace thanked the Board for letting the staff have a voice in setting priorities, and reviewed the slides handout.

PUBLIC COMMENT (on agenda items only):

Allison Hart asked about the meaning of SWOT analysis, and the inclusion of non-board members on board committees.

RESOLUTIONS:

- 1) BE IT RESOLVED that the Board of Trustees approves the January 2008 bills list. Moved by Godshall, seconded by McClure; the motion carried unanimously.
- 2) BE IT RESOLVED that the Board of Trustees names committee members Kevin Godshall and Rick Meketon to serve on the Strategic Planning Committee. Moved by Godshall, seconded by Meketon seconded; the motion carried unanimously.
- 3) BE IT RESOLVED that the Board of Trustees approves the formation of a Finance Committee with Joan Carr named as the Chairperson and committee members Dennis Wesley and Barry Sunshine. Moved by Godshall, seconded by Carroll; the motion carried unanimously.
- 4) BE IT RESOLVED that the Board of Trustees approves the formation of a Curriculum and Accountability Committee with Tom Schrand named as the chairperson and committee members Julie Stapleton Carroll and Dennis Winters. Amended name to Academic Performance and Accountability. Moved by Godshall, seconded by Wesley; the motion carried unanimously .
- 5) BE IT RESOLVED that the Board of Trustees names committee member Matthew McClure to serve on the Facilities Committee. Moved by Godshall, seconded by Wesley; the motion carried unanimously.
- 6) BE IT RESOLVED that the Board of Trustees approves the Board Committee Operating procedures as outlined on Attachment C. Moved by Godshall, seconded by Wesley. Resolution tabled for further clarification. Tabling was approved unanimously.
- 7) BE IT RESOLVED that the Board of Trustees that the Board of Trustees approves Sweet, Stevens, Katz & Williams LLP to serve as special counsel to the Green Woods Charter School for an issue discussed in Executive Session. Moved by Godshall, seconded by McClure; the motion carried unanimously.
- 8) BE IT RESOLVED that the Board of Trustees approves the expenditure of \$195 for Barry Sunshine to attend the 'Securing Corporate Partnerships' Conference. Moved by Godshall, seconded by Sunshine; the motion carried unanimously.

PUBLIC COMMENT:

No comments.

ADJOURNMENT:

Wesley motioned to adjourn, seconded by Carr; the motion carried unanimously. The meeting adjourned at 9:28 pm. The Board moved into executive session.