

**GREEN WOODS CHARTER SCHOOL  
BOARD OF TRUSTEES MEETING**

**August 15, 2007  
Green Woods Charter School**

**REGULAR MEETING MINUTES #1**

**Board Members Present:**

Steven Tilney, President  
Glenn Vickers  
Joyce Clugston, Treasurer

Joan Carr  
Kevin Godshall, Vice President  
Dawn Cute (late 7:50 p.m.)

**Staff Present:**

Dana Lotkowski  
Jean Wallace

Kim Birkmire

**Parents Present:**

Rick Meketon  
Sharon DeAngelis  
Gail Craighead

Erika Wallace  
Christy Coughlin  
Melanie Dudek

**CALL TO ORDER**

Steve Tilney, President opened the meeting at 7:16 P.M. Mr. Tilney talked about the administration's hard work over the summer months. Mr. Tilney also announced that the board will go into executive session immediately following the board meeting.

**ROLL CALL**

Kim Birkmire, Board Secretary to the Board took roll call.

Joyce Clugston  
Steve Tilney  
Dawn Cute (late 7:42 p.m.)

Glenn Vickers  
Kevin Godshall (late 7:29 p.m.)  
Joan Carr

**APPROVAL OF MINUTES**

The Board reviewed the Minutes from the June 21, 2007 board meeting. Kevin Godshall motioned to approve the minutes as amended and Joyce Clugston seconded.

**COMMITTEE REPORTS**

**Business Report:** Mike Whisman and Dana Lotkowski reviewed the July 2007 financial reports with the Board. Mike Whisman requested that the PDE 2028 Format for 2007-2008 be tabled. See attached reports.

**Facilities Report:** Kevin reported that SCEE and our Board would be meeting on August 28<sup>th</sup> at 7:00 p.m.

**Home and School Committee:**

Erika Wallace read to the Board a report on the home and school committee. Report attached.

**School Leadership Team Report:**

Jean Wallace, Academic Director read the SLT report. Report attached.

**PUBLIC COMMENT (on Resolutions only):**

No comments.

**RESOLUTIONS**

**8/15/07-7-1 BE IT RESOLVED** that the Board of Trustees hereby approves the June and July 2007 Bills List.

Joyce Clugston motioned to approve the resolution. Glenn Vickers seconded. All members present unanimously approved the resolution as presented.

**8/15/07-7-2 BE IT RESOLVED** that the Board of Trustees hereby approves these candidates and positions for a 1 year contract for the 2007/2008 school year for a salary, as discussed in executive session.

Kate Langdon	Four Grade Teacher
Diana Bilardo	Grades 1 & 2 Student Support

Glenn Vickers motioned to approve the resolution. Dawn Cute seconded. All members present unanimously approved the resolution as presented.

**8/15/07-7-3 BE IT RESOLVED** that the Board of Trustees hereby approves a contract with Catapult Learning for Counseling and Psychological Services for 3 days per week, September through November 2007, and 2.5 days per week from December 2007 through June 2008.

Steve Tilney motioned to approve the resolution. Joan Carr seconded. All members present unanimously approved the resolution as presented.

**8/15/07-7-4 BE IT RESOLVED** that the Board of Trustees hereby approves a contract with Catapult Learning for Psycho-educational Evaluation Services on an as needed basis, from September 2007 through June 2008.

Joyce Clugston motioned to approve the resolution. Dawn Cute seconded. All members present unanimously approved the resolution as presented.

**8/15/07-7-5 BE IT RESOLVED** that the Board of Trustees hereby approves a contract with Pediatric Therapeutic Services (PTS) to provide speech, hearing and occupational and physical therapy from July 2007 through June 31, 2008.

Steve Tilney motioned to approve the resolution. Glenn Vickers seconded. All members present unanimously approved the resolution as presented.

**8/15/07-7-6 BE IT RESOLVED** that the Board of Trustees hereby approves the 2007/2008 Green Woods Employee Handbook, in the form presented.

Kevin Godshall motioned to approve this resolution. Glenn Vickers seconded. All members present unanimously approved the resolution as presented.

**8/15/07-7-7 BE IT RESOLVED** that the Board of Trustees hereby approves the 2007/2008 Green Woods Student Handbook and Discipline Code of Conduct in the form presented.

Kevin Godshall motioned to approve this resolution. Glenn Vickers seconded. All members present unanimously approved the resolution as presented.

**8/15/07-7-8 BE IT RESOLVED** that the Board of Trustees hereby authorizes the President to sign and the Secretary to attest to the Agreement between Green Woods Charter School and the family of a special education student in the form presented to the Board.

Joyce Clugston motioned to approve this resolution. Dawn Cute seconded. All members present unanimously approved the resolutions as presented.

**8/15/07-7-9 BE IT RESOLVED** that the Board of Trustees hereby approves the 5 year Charter agreement with the School District of Philadelphia and will comply with the mandates outlined therein.

Steve Tilney motioned to approve this resolution. Kevin Godshall seconded. All members present unanimously approved the resolutions as presented.

**8/15/07-7-10 BE IT RESOLVED** that the Board of Trustees hereby approves an amount not to exceed \$300.00 to be paid as a reimbursement upon presentation of receipts to support the Fall Home and School Committee activities.

Steve Tilney motioned to approve this resolution. Joyce Clugston seconded. All members present unanimously approved the resolution as presented.

**8/15/07-7-11 BE IT RESOLVED** that the Board of Trustees certifies that no members of the Charter Board or immediate family members have any business dealings with the school, and that the Green Woods Charter Board will comply with the Pennsylvania Public Official and Employee and Employee Ethics Act.

Steve Tilney motioned to approve this resolution. Kevin Godshall seconded. All members present unanimously approved the resolution as presented.

**8/15/07-7-12 BE IT RESOLVED** that the Board of Trustees authorizes the administration to purchase a student database software package, including training not to exceed \$15,000.00.

Steve Tilney motioned to approve this resolution. Kevin Godshall seconded. All members present unanimously approved the resolution as presented.

**PUBLIC COMMENT (general topics)**

Erika Wallace commented on report cards.

Rick Meketon commented on nominations for the board.

**ADJOURNMENT**

Glenn Vickers motioned to adjourn. Steve Tilney seconded. Motion carried unanimously. The regular meeting ended at 9:00 P.M.

Respectfully submitted,

Kim Birkmire,  
Secretary of the Board

Attachments:

Financial Statements  
SLT Report  
Nominations Committee  
Catapult Learning  
Pediatric Therapeutic Services