

**GREEN WOODS CHARTER SCHOOL  
BOARD OF TRUSTEES  
Board Meeting Minutes  
October 26, 2011**

RICHARD MEKETON, BOARD PRESIDENT, CALLED THE MEETING TO ORDER AT 7:08 PM.

**THE SECRETARY CALLED THE ROLL:** DOUGLAS COPELAND, JEFFREY HAMMOND, ROBERT LOPATA, RICHARD MEKETON, MICAH GOLD-MARKEL, AND LAURA SCHWINGEL WERE PRESENT. NATALIA OLSON-URTECHO WAS ABSENT.

BY INVITATION: JEAN WALLACE, CEO; DANIEL SAIDEL, ESQ., GERALD SANTILLI, CONTROLLER, ROBERT HOE

**RESOLUTION 10/26/11-1**

**BE IT RESOLVED,** THAT THE BOARD OF TRUSTEES OF GREEN WOODS CHARTER SCHOOL APPROVE THE AGENDA FOR THE BOARD OF TRUSTEES MEETING FOR OCTOBER 26, 2011.

DOUGLAS COPELAND MADE THE MOTION, AND JEFFREY HAMMOND SECONDED. THE RESOLUTION PASSED UNANIMOUSLY.

**RESOLUTION 10/26/11-2**

**BE IT RESOLVED,** THAT THE BOARD OF TRUSTEES OF GREEN WOODS CHARTER SCHOOL APPROVE THE AUGUST 24, 2011 BOARD OF TRUSTEE MINUTES.

JEFFREY HAMMOND MADE THE MOTION, AND DOUGLAS COPELAND SECONDED. THE RESOLUTION PASSED WITH AN ABSTENTION BY MICAH GOLD-MARKEL.

**RESOLUTION 10/26/11-3**

**BE IT RESOLVED,** THAT THE BOARD OF TRUSTEES OF GREEN WOODS CHARTER SCHOOL APPROVE THE SEPTEMBER 27, 2011 BOARD OF TRUSTEE MINUTES.

DOUGLAS COPELAND MADE THE MOTION, AND JEFFREY HAMMOND SECONDED. THE RESOLUTION PASSED UNANIMOUSLY.

**PRESIDENT'S REMARKS:** RICHARD MEKETON REMARKED ABOUT THE GREAT START OF A NEW SCHOOL YEAR FOR GREEN WOODS CHARTER SCHOOL; THE BOARD'S FORMATION OF NEW COMMITTEES; GREEN WOODS CHARTER SCHOOL'S APPLICATION FOR CHARTER RENEWAL; AND SECURING TEMPORARY AND PERMANENT SITE LOCATIONS.

**REPORT FROM THE CONTROLLER:** GERALD SANTILLI REPORTED THAT THE DRAFT AUDIT FOR LAST FISCAL YEAR IS COMPLETE AND THAT THE AUDIT COMMITTEE MUST RECONVENE. MR. SANTILLI REVIEWED THE FINANCIAL STATEMENTS WITH THE BOARD AND REPORTED THAT THE CURRENT FINANCIAL POSITION OF GREEN WOODS CHARTER SCHOOL IS WITHIN THE NORMAL RANGE WITH A LARGER AMOUNT OF REVENUES THAN EXPECTED.

**LEGAL COUNSEL'S REPORT:** - DANIEL SAIDEL DID NOT HAVE A REPORT THIS MONTH. HE RESPONDED TO QUESTIONS ABOUT THE PENDING STATE EDUCATIONAL LEGISLATION.

**CEO REPORT:** JEAN WALLACE REPORTED THAT GREEN WOODS CHARTER SCHOOL WAS IDENTIFIED BY *PHILADELPHIA MAGAZINE* AS ONE OF THE TOP 10 PUBLIC SCHOOLS IN THE CITY. SHE DISTRIBUTED HER ACADEMIC REPORT TO THE BOARD. SHE HIGHLIGHTED PROFESSIONAL DEVELOPMENT OPPORTUNITIES FOR STAFF AND STUDENTS AS WELL AS AN EXAMPLE OF INTEGRATED LEARNING IN THE THIRD GRADE CLASS THIS FALL. THE BOARD REVIEWED AND DISCUSSED THE ACADEMIC REPORT WITH JEAN WALLACE.

**PTA REPORT**—MELANIE DUDEK REPORTED ON THE COMMITTEES THE PTA ESTABLISHED AND FALL EVENTS, INCLUDING THE FALL BOOK FAIR WHICH PROVIDED MORE THAN \$300 PER TEACHER FOR BOOK AND RELATED PURCHASES FOR THE CLASSROOM. MS. DUDEK ALSO REPORTED THAT PARENTAL INVOLVEMENT IN THEIR ACTIVITIES HAS INCREASED.

**COMMITTEE REPORTS:**

- **EXECUTIVE COMMITTEE** – RICHARD MEKETON. THE COMMITTEE MET THIS MONTH AND DISCUSSED GOVERNANCE, FUNDRAISING, AND CHARTER RENEWAL ISSUES.
- **FUND DEVELOPMENT/FUND RAISING COMMITTEE** –JEFFREY HAMMOND REPORTED DUE TO THE ABSENCE OF NATALIA OLSON-URTECHO. THE NEW CHAIR OF THIS COMMITTEE IS NATALIA OLSON-URTECHO. NATALIA OLSON-URTECHO HAS SIGNIFICANT FUND DEVELOPMENT EXPERIENCE. THE COMMITTEE EXPECTS TO ENGAGE PARENTS ON THIS COMMITTEE ONCE IT HAS ESTABLISHED ITSELF.
- **BOARD RECRUITMENT COMMITTEE** – DOUGLAS COPELAND. THE COMMITTEE IS GATHERING CANDIDATE INFORMATION AND SEEKING CANDIDATES BEYOND THE PARENT COMMUNITY TO BRING IN A BROADER ARRAY OF PERSPECTIVES. THE BOARD PLANS TO ESTABLISH AN ADVISORY COMMITTEE AS WELL, COMPRISED OF PERSONS WHO WILL BRING ADDED VALUE TO THE BOARD AND SCHOOL.
- **RELOCATION COMMITTEE** – JEFFREY HAMMOND. REVIEWED WITH THE BOARD RELOCATION ALTERNATIVES.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY**

MEKETON AND SAIDEL REPORTED ON THE STATUS OF GREEN WOODS CHARTER SCHOOL'S RELOCATION EFFORTS. AN AGREEMENT OF SALE HAS BEEN APPROVED BY THE BOARD AND EXECUTED BY THE PRESIDENT FOR PROPERTIES LOCATED ON DOMINO OFF OF RIDGE. THE STATUS OF THE AGREEMENT OF SALE IS THAT IT IS CURRENTLY IN ITS DUE DILIGENCE PHASE WHICH INCLUDES REVIEW OF LAND USE, ZONING AND FINANCING OPTIONS. SEVERAL AUDIENCE MEMBERS MADE COMMENTS AS WELL.

**OTHER BUSINESS**

**GENERAL PUBLIC COMMENT:** SEVERAL AUDIENCE MEMBERS EXPRESSED INTEREST IN PUBLIC INVOLVEMENT ON COMMITTEES AND OFFERED SUPPORT IN INFORMING PARENTS ON BEHALF OF THE BOARD.

THE BOARD MET IN CLOSED SESSION AND RECONVENED AT 7:51 PM.

**RESOLUTIONS:**

**10/26/11-4** BE IT RESOLVED THAT THE BOARD OF TRUSTEES APPROVES THE APPLICATION FOR CHARTER RENEWAL.

BE IT FURTHER RESOLVED THAT THE GREEN WOODS CHARTER SCHOOL SUBMITS A REQUEST FOR APPROVAL OF A HIGH SCHOOL AND TOTAL ENROLMENT OF UP TO 1100 STUDENTS TO BE INCLUDED WITH OR ON ACCOUNT OF THE APPLICATION FOR CHARTER RENEWAL.

**BY ROLL CALL VOTE**

GOLD-MARKEL MADE THE MOTION, AND COPELAND SECONDED. THE RESOLUTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE OF:

RICHARD MEKETON - YES, JEFFERY HAMMOND - YES, ROBERT LOPATA - YES, DOUGLAS COPELAND – YES, MICAH GOLD-MARKEL– YES, LAURA SCHWINGEL – YES.

**10/26/11-5** BE IT RESOLVED THAT THE BOARD OF TRUSTEES ACCEPTS THE SEPTEMBER 2011 REPORT OF THE CONTROLLER.

HAMMOND MADE THE MOTION, AND COPELAND SECONDED. THE RESOLUTION PASSED UNANIMOUSLY.

THE MEETING WAS ADJOURNED AT 8:47 PM. NEXT BOARD MEETING: WEDNESDAY,  
NOVEMBER 30, 2011