

**GREEN WOODS CHARTER SCHOOL
BOARD OF TRUSTEES
Board Meeting Minutes
August 24, 2011**

RICK MEKETON, BOARD VICE-PRESIDENT, CALLED THE MEETING TO ORDER AT 7:09 PM.

THE SECRETARY CALLED THE ROLL: DOUGLAS COPELAND, JEFFREY HAMMOND, ROBERT LOPATA, RICK MEKETON, AND LAURA SCHWINGEL WERE PRESENT. MICAH GOLD-MARKEL WAS ABSENT

BY INVITATION: JEAN WALLACE, CEO; DANIEL SAIDEL, ESQ., GERALD SANTILLI, BUSINESS MANAGER

RESOLUTION 08/24/11-1

BE IT RESOLVED, THAT THE BOARD OF TRUSTEES OF GREEN WOODS CHARTER SCHOOL APPROVE THE AGENDA FOR THE BOARD OF TRUSTEES MEETING FOR AUGUST 24, 2011.

COPELAND MADE THE MOTION, AND HAMMOND SECONDED. THE RESOLUTION PASSED UNANIMOUSLY.

RESOLUTION 08/24/11-2

BE IT RESOLVED, THAT THE BOARD OF TRUSTEES OF GREEN WOODS CHARTER SCHOOL APPROVE THE JUNE 2011 BOARD OF TRUSTEE MINUTES.

LOPATA MADE THE MOTION, AND HAMMOND SECONDED. THE RESOLUTION PASSED WITH AN ABSTENTION BY SCHWINGEL.

ELECTION OF NEW OFFICERS

RESOLUTION 08/24/11-3

BE IT RESOLVED, THAT THE BOARD OF TRUSTEES OF GREEN WOODS CHARTER SCHOOL ELECT OFFICERS TO THE FOLLOWING BOARD OFFICES AS INDICATED BELOW:

- PRESIDENT: RICK MEKETON
- VICE PRESIDENT: JEFFREY HAMMOND
- TREASURER: ROBERT LOPATA
- SECRETARY: LAURA SCHWINGEL

COPELAND MADE THE MOTION, AND HAMMOND SECONDED. THE RESOLUTION PASSED UNANIMOUSLY.

PRESIDENT'S REMARKS: RICK MEKETON THANKED THE BOARD MEMBERS FOR THEIR VOTE AND SERVICE, AND ACKNOWLEDGED THE GREAT STAFF AND ADMINISTRATION OF GWCS.

CEO REPORT: WALLACE DISTRIBUTED HER ACADEMIC REPORT TO THE BOARD. THE BOARD REVIEWED AND DISCUSSED THE ACADEMIC REPORT WITH WALLACE.

REPORT FROM THE CONTROLLER: GERALD SANTILLI REVIEWED THE CHECK DISBURSEMENTS LEDGER FOR JUNE AND JULY 2011 WITH THE BOARD AND ASKED THE BOARD FOR QUESTIONS ABOUT THE MONTHLY EXPENDITURES. CURRENTLY HIS FIRM IS WORKING ON CLOSING OUT THE PAST FISCAL YEAR. GWCS'S INDEPENDENT CORPORATE AUDITORS HAVE ALSO STARTED THEIR CERTIFIED AUDIT FOR FISCAL YEAR ENDED 6/30/2011 AND MR. SANTILLI EXPECTS THE AUDIT TO BE COMPLETED IN A TIMELY MANNER. HE ALSO REPORTED THAT THE CURRENT FINANCIAL POSITION OF GWCS IS STABLE WITH A LARGER AMOUNT OF REVENUES THAN EXPECTED.

LEGAL COUNSEL'S REPORT: - DANIEL SAIDEL PROVIDED A BRIEFING TO THE BOARD ON THE RIGHT TO KNOW LAW AS WAS RECENTLY REVIEWED BY COMMONWEALTH COURT; WHICH WILL MAKE IT HARDER TO ACCESS INFORMATION VIA THIS PROCESS. MR. SAIDEL ALSO DESCRIBED TO THE BOARD THE STATUS OF PENDING STATE LEGISLATIVE CHARTER SCHOOL LAW PROPOSED MODIFICATIONS.

COMMITTEE REPORTS:

- **RELOCATION COMMITTEE** – JEFFREY HAMMOND REPORTED THAT GWCS IS CURRENTLY PURSUING SEVERAL PROPERTIES AND WE WILL KEEP THE COMMUNITY POSTED.
- **EXECUTIVE COMMITTEE** – THE NEWLY ELECTED OFFICERS WILL CONVENE ON SEPTEMBER 7, 2011 IN PREPARATION FOR THE NEXT BOARD MEETING.

RESOLUTIONS:

08/24/11-4 BE IT RESOLVED THAT THE BOARD OF TRUSTEES APPROVES THE CONTRACT FOR CATAPULT LEARNING FOR THE PURPOSE OF CONDUCTING PSYCHO-EDUCATIONAL EVALUATIONS OF STUDENTS. THE COST FOR EVALUATIONS IS AS FOLLOWS: \$925.00 FOR TIER 1; \$1150.00 FOR TIER 2; ADDITIONAL TESTING \$100.00 PER HOUR; \$100.00 PER MEETING CONFERENCE; \$100.00 PER HOUR FOR HEARINGS AND \$50.00 FOR ENTRY OF EVALUATION REPORTS INTO IEP(S).

SCHWINGEL MADE THE MOTION, AND LOPATA SECONDED. THE RESOLUTION PASSED UNANIMOUSLY.

08/24/11-5 BE IT RESOLVED THAT THE BOARD OF TRUSTEES APPROVES THE CONTRACT FOR PEDIATRIC THERAPEUTIC SERVICES (PTS) AT THE RATE OF \$71.50 PER HOUR FOR DIRECT AND CONSULTATIVE SERVICES PERTAINING TO STUDENTS BROUGHT FORWARD OR IDENTIFIED AS BEING IN NEED OF SPEECH AND OT SERVICES.

HAMMOND MADE THE MOTION, AND MEKETON SECONDED. THE RESOLUTION PASSED UNANIMOUSLY.

08/24/11-6 BE IT RESOLVED THAT THE BOARD OF TRUSTEES ACCEPTS THE JUNE 2011 REPORT OF THE CONTROLLER.

HAMMOND MADE THE MOTION, AND COPELAND SECONDED. THE RESOLUTION PASSED UNANIMOUSLY.

08/24/11-7 BE IT RESOLVED THAT THE BOARD OF TRUSTEES APPROVE THE STUDENT HANDBOOK FOR 2011-12.

HAMMOND MADE THE MOTION, AND MEKETON SECONDED. THE RESOLUTION PASSED UNANIMOUSLY.

08/24/11-8 BE IT RESOLVED THAT THE BOARD OF TRUSTEES OF GREEN WOODS CHARTER SCHOOL HEREBY RATIFIES THE CONFIDENTIAL AGREEMENT IN RE: NB IN THE FORM EXHIBITED TO THE BOARD BY ITS GENERAL COUNSEL.

COPELAND MADE THE MOTION, AND MEKETON SECONDED. THE RESOLUTION PASSED UNANIMOUSLY.

08/24/11-9 BY ROLL CALL VOTE OF THE BOARD OF TRUSTEES

BE IT RESOLVED THAT THE BOARD OF TRUSTEES OF GREEN WOODS CHARTER SCHOOL HEREBY GRANTS TO ANY BOARD OFFICER OR JEAN WALLACE THE AUTHORITY, TO BIND THE GREEN WOODS CHARTER SCHOOL TO EXTEND THE SCEE LEASE TO INCLUDE THE SPRING 2012 SCHOOL SEMESTER AND TO EXECUTE ANY AND ALL DOCUMENTS TO EXTEND THE SCEE LEASE TO INCLUDE THE SPRING 2012 SCHOOL SEMESTER, AS MORE SPECIFICALLY DESCRIBED IN THE CURRENT SCEE LEASE WITH GREEN WOODS CHARTER SCHOOL.

RESOLVED FURTHER, THAT ANY BOARD OFFICER OR JEAN WALLACE IS FURTHER AUTHORIZED, EMPOWERED AND DIRECTED TO DO ANY AND ALL ACTS WHICH, IN HIS OR HER DISCRETION, DEEMS NECESSARY OR ADVISABLE TO CARRY OUT AND THE FULL INTENT AND PURPOSE OF THE FORGOING RESOLUTION.

RESOLVED FURTHER, THAT THIS AUTHORIZATION SHALL CONTINUE IN FULL FORCE AND EFFECT UNTIL REVOKED BY RESOLUTION OF THE BOARD OF TRUSTEES.

HAMMOND MADE THE MOTION, AND MEKTON SECONDED.

THE MOTION PASSED UNANIMOUSLY WITH THE FOLLOWING ROLL CALL VOTE:

HAMMOND-YES, LOPATA-YES, COPELAND-YES, MEKTON-YES, AND SCHWINGEL-YES

08/24/11-10 BY ROLL CALL VOTE OF THE BOARD OF TRUSTEES

BE IT RESOLVED THAT THE BOARD OF TRUSTEES OF GREEN WOODS CHARTER SCHOOL HEREBY RATIFIES THE CONFIDENTIAL AGREEMENT IN RE: NB IN THE FORM EXHIBITED TO THE BOARD BY ITS GENERAL COUNSEL.

HAMMOND MADE THE MOTION, AND COPELAND SECONDED.

THE MOTION PASSED UNANIMOUSLY WITH THE FOLLOWING ROLL CALL VOTE:

HAMMOND-YES, LOPATA-YES, COPELAND-YES, MEKTON-YES, AND SCHWINGEL-YES

08/24/11-11 Be it resolved that the Board of Trustees of Green Woods Charter School approve the placement of three special education students in outside 4010 placements with extended school services as agreed upon.

RESOLVED FURTHER, THAT THE BOARD OF TRUSTEES OF GREEN WOODS CHARTER SCHOOL AUTHORIZES THE CEO, IN HER DISCRETION, TO ADD UP TO 5 STUDENTS TO INCREASE STUDENT ENROLLMENT, AND, FOR THE 2011-2012 SCHOOL YEAR, TO INCREASE CLASS SIZE IN EXCESS OF 25 STUDENTS WHERE APPROPRIATE.

LOPATA MADE THE MOTION, AND HAMMOND SECONDED. THE RESOLUTION PASSED UNANIMOUSLY.

OTHER BUSINESS: RICK MEKTON REQUESTED THAT THE NEXT BOARD MEETING BE MOVED TO TUESDAY, SEPTEMBER 27 IN RECOGNITION OF THE JEWISH HOLIDAY. THIS WILL BE POSTED ON THE GWCS WEBSITE.

GENERAL PUBLIC COMMENT: GARY MILLER COMMENTED THAT THE NUMBER OF BOARD COMMITTEES IS LARGE COMPARED TO HOW OFTEN THEY MET, SUGGESTED THAT PARENTS BE INVITED TO SERVE ON COMMITTEES, AND PROPOSED A COMMUNITY-BASED ELECTION PROCESS FOR THE BOARD OF TRUSTEES. HE ALSO ASKED THE BOARD TO SHARE INFORMATION ON

PROPOSED CANDIDATES FOR THE BOARD WITH THE BROADER COMMUNITY. LASTLY, HE RAISED SEVERAL POINTS OF ORDER.

THE BOARD THEN MET IN EXECUTIVE SESSION.

THE MEETING WAS ADJOURNED AT 8:34 PM.

NEXT BOARD MEETING: TUESDAY, SEPTEMBER 27, 2011