

**GREEN WOODS CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

**October 19, 2006
Green Woods Charter School**

REGULAR MEETING MINUTES #3

Board Members Present:

Steven Tilney, President

Glenn Vickers

Joyce Clugston, Treasurer

Dawn Cute

Kevin Godshall, Vice President

Chris Crockett

Staff Present:

Jean Wallace

Elizabeth Bailey

Dana Lotkowski

Annette Solarski

Parents Present:

Gail Craighead

Joan Carr

Kara Mifflin

Lori McGroarty

Kim Birkmire

Chris Greene

Rick Meketon

Erika Wallace

Christy Coughlin

CALL TO ORDER

Steve Tilney, President opened the meeting at 7:02 P.M.

OPENING COMMENTS

Steve Tilney presented the members with the resignation of Kim Birkmire effective October 14, 2006.

ROLL CALL

Steve Tilney, President took roll call.

Steve Tilney

Chris Crockett

Kevin Godshall

Joyce Clugston

Dawn Cute

Glenn Vickers

APPROVAL OF MINUTES

The Board reviews the Minutes from September 19, 2006 meeting. Glenn Vickers motioned to approve the minutes and Chris Crockett seconded. All present approved the September 19, 2006 Minutes as presented.

COMMITTEE REPORTS

Business:

Mike Whisman, consultant from Charter School for Choice, reviewed the financial statements with the Board. Financial reports attached.

Facilities Report:

Kevin Godshall updated the board on building security, heating and air conditioning in classrooms 3 and 4 and his attendance at the PCCS seminar which discussed school construction financing/fundraising. Signage for emergency response was also discussed. Report attached.

Fundraising:

Joyce Clugston updates the Board on the activities of the Fundraising Committee. Report attached.

Finance:

Mr. Tilney reviews his report with the Board. Report attached.

School Leadership Team Report:

Dana Lotkowski, Human Resource and Accounting Manager read the October 2006 SLT report. Report attached.

PUBLIC COMMENT (Consent Agenda Items Only):

No Public Comment.

Resolutions

10/19/06-1- BE IT RESOLVED that the Board of Trustees accepts the resignation of Board Member, Kim Birkmire effective October 14, 2006.

All members present unanimously approved the resolution as presented.

10/19/06-2-BE IT RESOLVED that the Board of Trustees appoint Kim Birkmire as School Secretary/Receptionist and Secretary to the Green Woods Charter School Board, prorated on a bi-monthly basis, with a start date of October 20, 2006 through August 31, 2007.

All members present unanimously approved the resolution as amended.

10/19/06 – 3 – BE IT RESOLVED that the Board of Trustees confirms the appointment of Joan Carr to the Board of Trustees for a one year term beginning October 20, 2006.

All members present unanimously approved the resolution as presented.

Joan Carr accepts her position on the Board and she expresses that she is looking forward to working with everyone on the Board.

10/19/06-4-BE IT RESOLVED that the Board of Trustees authorizes the establishment of a dedicated checking account with Commerce Bank for the sole use of the Fundraising Committee in support of Green Woods Charter School and its activities. Further, the Chair and Co-Chair of the Fundraising Committee are hereby designated signatories of the account in accordance with this resolution.

All members present unanimously approved the resolution as presented.

10/19/06-5-BE IT RESOLVED that the Board of Trustees approves a policy requiring a Board Member's signature on all checks issued for payment.

All members present unanimously approved the resolution as presented.

10/19/06-6-BE IT RESOLVED that the Board of Trustees approves an amount not to exceed \$10,000 to address the creation of security procedures and installation of a security system.

All members present unanimously approved the resolution as presented.

10/19/06-7-BE IT RESOLVED that the Board of Trustees approves the September 2006 Bills List.

All members present unanimously approved the resolution as presented.

Steve Tilney reads a resolution approving the filing of the Rental Reimbursement with PDE.

10/19/06-8-BE IT RESOLVED that the Board of Trustees approve the filing of PDE-418.

ADJOURNMENT

Chris Crockett motioned to adjourn. Joyce Clugston seconded. Motion carried unanimously. The regular meeting ends at 8:13 P.M.

Respectfully submitted,

Kim Birkmire,
Secretary of the Board

Attachments:
Budget/Financial statements
Facilities Report
Fundraising Report
SLT Report
Executive Committee Report