

**GREEN WOODS CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

**September 15, 2005
Green Woods Charter School**

REGULAR MEETING MINUTES #1

Board Members Present:

Elizabeth Bailey, President
Carol Spangenberg, Secretary
Joyce Clugston
Glenn Vickers

Dana Lotkowski, Vice President
Kim Birkmire, Treasurer
Steven Tilney

Staff Present:

Jean Wallace, SLT
Krista Baker
Ashley Vandegrift
Melina Kuchinov
Ruth Taylor
Julie Vitello

Annette Solarski, SLT
Monica Scheinler
Kristina Skladaitis
Karla Scanlon
Kathleen Geist

Parents Present:

Joan Carr
Rick Meketon
Marylou Finch
Amy Norwitz
Erica Wallace
Joe DiGiovanni
Sue Mobly

Gail Craighead
James Gleason
Carol Screnci
Marie Kinback
Jean Flickinger
Nannette DiGiovanni
Carol Hatzidais

Guests:

Christopher Baker

CALL TO ORDER

Elizabeth Bailey, President, opened the meeting at 7:03 p.m. She welcomed everyone and shared some thoughts on TEAMWORK, the focus for this new school year. She also presented a "solution sheet" where parents and/or staff can address a problem and suggest a solution.

Ms. Bailey announced that the Board would go into Executive session at the end of tonight's meeting.

Ms. Bailey announced that the Board met in Executive Session on: August 30, 2005 and September 8, 2005

The secretary of the Board took roll call.

Ms. Spangenberg, Secretary, swore in Ms. Joyce Clugston as our new Board member who is finishing out Emilie Nichol's term.

Ms. Lotkowski motioned to approve the minutes from May 17, 2005, June 15, 2005 and July 19, 2005. Mr. Tilney seconded.

The minutes were approved as presented.

REPORTS

Business:

The Board reviewed the bill list and the current budget report.

Executive :

Ms. Bailey reported that the Executive Committee met today, Sept. 15, 2005, to discuss personnel issues.

SCHOOL LEADERSHIP TEAM (SLT)

Coordinator of Curriculum and Instruction – Jean Wallace – see attached report

Operations Manager - Annette Solarski - see attached report

PUBLIC COMMENT (on agenda items only)

Ms. Carol Screnci, parent – asked a question re: gym class

RESOLUTIONS:

Ms. Spangenberg motioned to approve Resolutions #1 through 7. Ms. Birkmire seconded.

9/15/05 – 1 – BE IT RESOLVED that the Board of Trustees hereby approves for second reading and adoption of the **Grievance Procedure, Student Discipline Procedure, Student Handbook and Parent Handbook.**

9/15/05 -2- BE IT RESOLVED that the Board of Trustees hereby approves for first reading the **Employee Handbook**. The School will operate under the policies and procedures in the Employee Handbook until the Board's next regular meeting currently scheduled for October 20, 2005 at 7:00 p.m. at Green Woods Charter School. The Board will consider the Employee Handbook and the policies and procedures within this handbook for a second reading and formal adoption at the October 20, 2005 Board Meeting.

9/15/05 -3- BE IT RESOLVED that the Board approve the August 17, 2005 through September 15, 2005 Bills list.

9/15/05 – 4- BE IT RESOLVED that the Board approve the purchase of 5 dehumidifiers and 3 air purifiers for the trailer classrooms and teachers' lounge. Total cost \$1,051.16.

9/15/05 – 5- BE IT RESOLVED that the Board approves the following employee resignation/releases:

Mrs. Marie Langewicz, Part-time Gym Teacher, effective 8/1/05 (non-renewal of contract)

9/15/05 -6-BE IT RESOLVED that the Board of Trustees approve the hiring of Rose Fean for a Lunchroom/Art Technology Assistant position starting September 14, 2005 for 17.5 hours per week, Monday through Friday, at a rate of \$12.00 per hour, not to exceed \$8,820.00. No benefits are offered for this position.

9/15/05-7-BE IT RESOLVED that the Board of Trustees approve the hiring of Helen Vernitsky for a Recess Aide and Support Services position starting September 12, 2005 for 14.5 hours per week, Monday through Friday, at a rate of \$10.00 per hour, not to exceed \$6,090.00. No benefits are offered for this position.

Elizabeth Bailey -	yes to all
Dana Lotkowski -	yes to all
Kim Birkmire -	yes to all
Carol Spangenberg -	yes to all
Joyce Clugston -	yes to all
Steve Tilney -	abstain on #3, yes to remainder.
Glenn Vickers -	Had not arrived at the meeting yet.

PUBLIC COMMENT:

- Jim Gleason: question re: principal
- Gail Craighead : “very happy we hired Rose Fean – I think she’s great!
- Joan Carr. “thrilled with the recycling” – thanked Mr. Tilney and Ms. Wallace

- Monica Scheinler: Speaking on behalf of the teachers – “The teachers are very excited about the changes here and thrilled to be here again for another year. We’re here for your kids”

Ms. Birkmire motioned to go into Executive Session. Ms. Clugston seconded. Executive session started at 7:25 p.m. and ended at 8:05 p.m.

ADJOURNMENT:

Ms. Clugston motioned to adjourn the Board Meeting. Mr. Tilney seconded. The meeting was adjourned at 8:10 p.m.

The next Board of Trustees meeting will be Thursday October 20, 2005 at 7:00 p.m.

Respectfully submitted,

Carol Spangenberg
Secretary of the Board

Attachments:

CCI report
Oper. Mgr report
Bill List
Current Budget