

FACILITIES:

Mr. Tilney and Mr. Vickers reported that renovations are moving along within the building.

FUNDRAISING:

No report

SCHOOL LEADERSHIP TEAM REPORT:

Deborah Binder, Annette Solarski and Jean Wallace: see attached reports

OLD BUSINESS:

None

PUBLIC COMMENT (on agenda items only)

None

NEW BUSINESS:

Ms. Bailey announced that she has appointed Joyce Clugston to finish out Emilie Nichol's term on the Board.

Ms. Birkmire motioned to approve Resolution #1. Ms. Lotkowski seconded.

8/18/05 – 1- BE IT RESOLVED that the Board of Trustees approves Joyce Clugston as a Board Member to finish Emilie Nichol's term.

The resolution passed unanimously.

Ms. Wallace requested that any change suggestions for the Parent/Student Handbook should be submitted to her by Friday August 26, 2005.

The Board discussed the idea of having one Board e-mail address rather than individual ones. Ms. Lotkowski will discuss with our Web master.

CONSENT AGENDA:

Ms. Spangenberg motioned to approve resolutions #2 through 32. Ms. Birkmire seconded.

8/18/05 –2- BE IT RESOLVED that the Board of Trustees authorizes Elizabeth Bailey, President, Green Woods Charter School Board of Trustees to sign, on behalf of the School, all documents related to the Line of Credit Green Woods Charter School has initiated with Commerce Bank.

8/18/05 -3- BE IT RESOLVED that the Board of Trustees amends the policy approved on August 8, 2004, entitling part-time employees enroll in Green Woods Charter School's basic health benefits plan (Keystone East) and basic dental plan (United Concordia).

The new policy shall entitle any part-time employee hired after July 1, 2005 who is contracted to work at least 28 hours, but no more than 34 hours, per week to enroll in Green Woods Charter School's basic health benefits plan (Keystone East) and basic Dental Plan (United Concordia). GWCS will be responsible for paying ½ (one half) the employee's coverage at the **Single** coverage rate only. The other (one half) shall be paid by the employee.

Green Woods Charter School's will only be responsible for (one half) the prevailing **Single** rate of the basic health and dental benefit plans offered by Green Woods Charter School's. The employee will also be eligible to increase member coverage of the basic health or dental plan or upgrade the health plan to the optional buy-up plan (Personal Choice) solely at the employee's cost.

8/18/05 -4- BE IT RESOLVED that the Board of Trustees amends the policy approved on August 14, 2002 offering any employee who opts out of the Keystone 5 Plan to receive compensation (\$100 per month), pro-rated, at the end of the calendar year.

Beginning July 1, 2005, Green Woods Charter School's will offer full time employees who waive **all** medical benefits (health and dental) an opt-out credit of \$100 per month paid in 2 (two) installments – February and August. Payments will be made through the employees payroll check and are subject to the appropriate withholding taxes.

To opt out and be eligible for receiving the opt-out credit, the employee must provide Green Woods Charter School's with proof of other coverage (plan name and policy number). This helps ensure that all Green Woods Charter School's employees have medical coverage.

If an employee opts out and later loses their non- Green Woods Charter School's medical coverage, or has a life-changing event, the employee has 30 days to re-enroll in Green Woods Charter School's medical plan

8/18/05 - 5 -BE IT RESOLVED that the Board of Trustees gives approval for the School Leadership Team, Finance Committee, and Mike Whisman of Charter School Choice, to review the proposals from auditors and make a recommendation to the Executive Committee for approval. The contract for auditor's services shall not exceed \$10,000. The Executive Committee will sign the contract and update the Board of Trustees at the next scheduled Board meeting.

8/18/05 - 6- BE IT RESOLVED that the Board of Trustees approves the website service contract, in a form approved by the School Leadership Team and Board President, for Master of the Mouse, Inc beginning August 15, 2005 and ending June 15, 2006. Master of

the Mouse, Inc. will provide a minimum of sixteen (16) and a maximum of twenty (20) hours per month of web site maintenance and updating, to be billed at an hourly rate of \$20.00 per hour. Any additional training, at the request of the Green Woods Charter School Board of Trustees, above the maximum of twenty (20) hours per month will be billed at a rate of \$22.00 per hour, for a total contract amount not to exceed \$3,500.

Master of the Mouse, Inc. will itemize and bill Green Woods Charter School on the first of every month, beginning September 1, 2005 and ending July 1, 2006. Green Woods Charter School will be billed only for actual time worked per month.

8/18/05 – 7- BE IT RESOLVED that the Board of Trustees hereby approves for first reading of the **Grievance Procedure, Student Discipline Procedure, Student Handbook, and Parent Handbook**. The School will operate under the draft procedures and handbooks until the next scheduled Board meeting. The Board will consider the procedures and handbooks for second reading and formal adoption at its next regular meeting currently scheduled for September 15, 2005 at 7:00 p.m. at Green Woods Charter School.

8/18/05 – 8- BE IT RESOLVED that the Board approve the 2005 - 2006 Board of Trustees Meeting schedule for the third Thursday of the month at 7:00 P.M. The dates for the meetings will be as follows:

August 18, 2005; September 15, 2005; October 20, 2005; November 17, 2005; December 15, 2005; January 19, 2006; February 16, 2006; March 16, 2006; April 20, 2006; May 18, 2006; June 15, 2006; July 20, 2006; August 17, 2006.

8/18/05 – 9- BE IT RESOLVED that the Board of Trustees hereby approves the School Leadership organizational model and accompanying roles and responsibilities for team members: Principal, Operations Manager and Coordinator of Curriculum and Instruction.

8/18/05 – 10- BE IT RESOLVED that the Board approve the contract with Pro-Tech, in a form approved by the School Leadership Team and Board President, in the amount of \$7,725 for the purchase and installation of carpet in the new third and fourth grade classrooms (office and hallway areas) and an area in front of the auditorium.

8/18/05 – 11- BE IT RESOLVED that the Board approves the following employee resignations/releases:

Mrs. Terry Gardener, Reading Part-Time Specialist, effective 6/12/05 (personal)

Mrs. Melinda Krpata, Part-Time Music Teacher, effective 6/12/05 (personal)

Mr. Harold Kurtz, Educational Consultant, effective 6/24/05 (personal)

8/18/05 – 12- BE IT RESOLVED that the Board approve the July 1 through August 17, 2005 Bills List.

8/18/05 – 13- BE IT RESOLVED that the Board of Trustees authorize the installation of ceiling fans in the new third and fourth grade classrooms. **Fans are to be donated**, as is the installation.

8/18/05 – 14- BE IT RESOLVED that the Board approve the contract, in a form approved by the SLT and Board President, the contract for electrical services in the third and fourth grade classrooms with Dan Fean Electricians. Contract not to exceed \$4,000.

8/18/05 – 15- BE IT RESOLVED that the Board approve the contract, in a form approved by the SLT and Board President, the contract for FAMCO to provide fire alarms, emergency lighting, and compliance testing of the fire alarm system, not to exceed \$1,500.

8/18/05 – 16- BE IT RESOLVED that the Board of Trustees approve the initiation of the Blue Mountain Recycling Bank Project throughout Green Woods Charter School, Kindergarten through Grade 8. The program will be will be overseen by the Coordinator of Curriculum and Instruction.

8/18/05 – 17- BE IT RESOLVED that the Board of Trustees approve the salary adjustment for the Full Time Teaching Assistant, Keyayna Castle. Board approved salary from 5/17/05 Board meeting of \$17,996.00. Budget is to reflect the adjusted salary for 2005-2006 of \$18,972.34.

8/18/05 – 18- BE IT RESOLVED that the Board of Trustees approve the salary for the Full Time Teaching Assistant, Julia Vitello. Board approved salary at 5/17/05 board meeting of \$22,495.00. Budget is to reflect the adjusted salary for 2005-2006 of \$23,714.96.

8/18/05 – 19- BE IT RESOLVED that the Board of Trustees approve the salary for the Full Time Teaching Assistant, Ruth Taylor. Board approved salary at 5/17/05 board meeting of \$15,898.00. Budget is to reflect the adjusted salary for 2005-2006 of \$16,602.10.

8/18/05 – 20 - BE IT RESOLVED that the Board of Trustees approve a contract Kristina Skladiatis as Team Teacher position for the 2005-2006 school year from September 1, 2005 through August 31, 2006 at a salary of \$29, 000.00

8/18/05 – 21- BE IT RESOLVED that the Board of Trustees approve a \$500.00 increment for a Master's Degree to be added to the base salary of \$36,000.00 for Kathleen Geist, Middle School Science Teacher, for the September 1, 2005 through August 31, 2006 school year.

8/18/05 – 22- BE IT RESOLVED that the Board of Trustees approve an 11 month contract and a salary adjustment of \$1585 for Christy Coughlin, Administrative Assistant for the 2005-2006 school year. Salary for 2004-2005 was \$20,000.00 for a 10 ½ month contract, adjusted salary is \$22,185.00 for the September 1, 2005 through August 31, 2006 contract.

8/18/05 – 23- BE IT RESOLVED that the Board of Trustees offer a teaching contract to Daniella Puccini as a Part Time Spanish Teacher from September 1, 2005 through June 30, 2006 at a salary of \$20,800.00 for 11.5 hours per week.

8/18/05 –24- BE IT RESOLVED that the Board of Trustees offer a teaching contract to Anne McNichol as a Part Time Reading Specialist from September 1, 2005 through June 30, 2006 at salary of \$19,000.00 for 20 hours per week.

8/18/05 –25-BE IT RESOLVED that the Board of Trustees offer a teaching contract to Nicole Starke as a Part Time Computer Teacher from September 1, 2005 through June 30, 2006 at a salary of \$22,000.00 for 23.25 hours per week.

8/18/05 –26-BE IT RESOLVED that the Board of Trustees offer a teaching contract to Cordelia Luke as a Part Time Special Education Teacher from September 1, 2005 through June 30, 2006 at a salary of \$19,000.00 for 20 hours per week.

8/18/05 – 27 - BE IT RESOLVED that the Board of Trustees approve two purchase orders from Dick Blick Classroom Supplies for assorted items for classroom use requested by all teaching staff Kindergarten through 8. Purchase Order Number 4045 for \$518.95 and Purchase Order Number 4046 for \$1269.09.

8/18/05 – 28 - BE IT RESOLVED that the Board approve the School Leadership Team and the Personnel Committee to advertise, interview and hire a temporary receptionist for \$150 per day, not to exceed \$6,250.00 for a term not to exceed 10 weeks. The Personnel Committee will update the Board at its next scheduled Board meeting.

8/18/05 – 29 -BE IT RESOLVED that the Board approve a technology contract for Intelligent Networks, in a form approved by the School Leadership Team and Board President, for purchase of and installation of a network server, hardware and software, and wiring. Contract for Maintenance Plan service will be at a rate of \$ 100.00 per hour. Total contract shall not exceed \$20,000.

8/18/05 – 30 - BE IT RESOLVED that the Board of Trustees offer a teaching contract to Dean Rishel as a Part Time Music Teacher from September 1, 2005, through June 30, 2006 at a salary of \$ 18,000.00 for 19.5 hours per week.

8/18/05 – 31 -BE IT RESOLVED that the Board of Trustees offer a 12 month contract to Dennis Nast as a Part Time Maintenance Person from August 8, 2005 through August 31, 2006 at the rate of \$15.00 an hour for 20 hours per week of service, not to exceed \$15,000.

8/18/05 – 32 -BE IT RESOLVED that the Board of Trustees offer a teaching contract to Sandra Hayes as a Full time Teaching Assistant starting September 1, 2005 through August 31, 2006 at a salary of \$ 21,000.00.

The Secretary took Roll call for the vote on resolutions #2 through- 32

Elizabeth Bailey	-	yes to all
Dana Lotkowski	-	yes to all
Kim Birkmire	-	yes to all
Glenn Vickers	-	yes to all

Carol Spangenberg- yes to all
Steve Tilney - yes to all except #6 – abstain from #6

The resolutions passed as presented.

PUBLIC COMMENTS (General Topics)

Erica Wallace – parent- asked that it be clear who should call parents if there is a disciplinary problem with a student while parents are volunteering at the school.

EXECUTIVE SESSION:

Ms. Lotkowski motioned for the board to move into Executive Session to discuss Personnel issues. Mr. Tilney seconded.

Executive Session started at 9:26 p.m. and ended at 10:30 p.m.

ADJOURNMENT:

Ms. Clugston motioned to adjourn the meeting. Mr. Tilney seconded.

The meeting was adjourned at 10:33 p.m.

The next Board meeting is scheduled for Thursday September 15, 2005 at 7:00 p.m.

Respectfully submitted,

Carol Spangenberg
Secretary of the Board

Attachments:

Updated Budget reports
Principal Report
Operations Manager Report
Coordinator of Curriculum and Instruction Report