

**GREEN WOODS CHARTER SCHOOL  
BOARD OF TRUSTEES MEETING**

**June 24, 2004  
Green Woods Charter School**

**MEETING MINUTES #12**

**Board Members Present:**

Elizabeth Bailey, President	Dana Lotkowski, Vice President
Carol Spangenberg, Secretary	Emilie Nichols, Treasurer
Janet Castellini	Edison Freire
Theresa Lewis-King	Glenn Vickers

**Board Members Absent:**

Tracy Kay

**Staff Present:**

Dr. Harold Kurtz, Interim CEO, Synergy Educational Consultants  
Annette Solarski

**Parents Present:**

Kim Birkmire	Lana Harris	Mai Khaled
Ericka Wallace	Earl Spangenberg	Sue Mobly
Joe DiGiovanni	Karl Kriegh	Mike Benigno
Andrew Krpata	Anthony Galzarano	Diane Whalen
E. Leguido	Peggy Biannda	

**Guests present:**

Steven Tilney

**CALL TO ORDER**

Ms. Bailey called the meeting to order at 7:24 p.m. Board roll call was taken by Ms. Spangenberg.

Ms. Lotkowski moved to approve the minutes from the May 13, 2004 meeting. Mr. Vickers seconded. The minutes were approved unanimously.

Ms. Nichols moved to approve the minutes from the June 8 2004 special meeting. Ms. Lotkowski seconded.

## **FUNDRAISING COMMITTEE REPORT**

The Fundraising Committee met on May 24, 2004 at the school. Meeting dates have been set up for the summer months: (all on Wednesday's) July 7, July 28, August 11 and September 1. July 7 will be held at Carol Spangenberg's house at 600 Palairat Road. Venue for the other dates will be determined. Please see attached report.

## **CURRICULUM COMMITTEE REPORT**

The Curriculum committee met on June 1, 2004 at the school. Their next meeting will be on June 29, 2004 at 5:00 p.m. at the school. Please see attached report.

## **FACILITIES COMMITTEE REPORT**

There was no official meeting this month. On June 23, 2004, we received approval for a zoning permit for the new trailer that will be placed on the property near the existing trailer. The permit will be here within 8 to 10 days and site preparations will proceed.

## **CEO SEARCH REPORT**

Dr. Kurtz reported that a CEO Search team has been made up of 3 Board Members, 3 parents and 3 staff members. They have met twice and have narrowed the candidates down to 6. Interviews have been scheduled.

## **INTERIM CEO REPORT**

Dr. Kurtz informed all present of his background and plans for his work with GWCS. He will be available to answer any questions and parents are encouraged to leave a message at school. Dr. Kurtz will get back to you within 24 hours.

## **OLD BUSINESS**

There was no old business.

## **PUBLIC COMMENT**

Ms. Bailey reminded everyone that there is a standard legal procedure regarding public comment. Public comment is comment by the public, limited to 3 minutes. It is not interaction or discussion with the Board. If there are concerns about the day-to-day issues at school you are encouraged to discuss it with Dr. Kurtz. The Board is interested in the public's concern, but the appropriate first step is to go through the CEO with your concerns. It is the responsibility of the CEO to bring the concerns to the Board.

One of the plans for our school that was in our application and has not been put into place yet is the Action Council. This would be a committee made up of staff, parents and Board Members that would meet each month to address issues. We hope to have this in place by September.

Ms. Solarski, Andrew Krpata, Karl Kriegh, Mai Khalad, Sue Mobly participated in the public comment.

### **NEW BUSINESS**

**6/24/04 – 1 – BE IT RESOLVED** that the Board of Trustees offer Karla Scanlon a teaching contract for the 2004-2005 school year, beginning August 23, 2004 and ending on June 30, 2005 at a salary of \$37, 500.00

**6/24/04 – 2 – BE IT RESOLVED** that the Board of Trustees offer Jill Beccaris a teaching contract for the 2004-2005 school year, beginning August 23, 2004 and ending on June 30, 2005 at a salary of \$38, 000.00

**6/24/04 – 3 – BE IT RESOLVED** that the Board of Trustees offer a classroom aide contract to Angel Martelon for the 2004-2005 school year, beginning August 23, 2004 and ending June 30, 2005 at a salary of \$10.50 @ hour, 35 hours per week.

**6/24/04 – 4 – BE IT RESOLVED** that the Board of Trustees offer a classroom aide contract to Ruth Taylor for the 2004-2005 school year, beginning August 23, 2004 and ending June 30, 2005 at a salary of \$10.50 @ hour, 35 hours per week.

**6/24/04 – 5 – BE IT RESOLVED** that the Board of Trustees offer a classroom aide contract to Brittany Sneberger for the 2004-2005 school year, beginning August 23, 2004 and ending June 30, 2005 at a salary of \$15.75 @ hour, 35 hours per week.

**6/24/04 – 6 – BE IT RESOLVED** that the Board of Trustees offer a classroom aide contract to Marie Seltzer for the 2004-2005 school year, beginning August 23, 2004 and ending June 30, 2005 at a salary of \$10.50 @ hour, 35 hours per week.

**6/24/04 – 7 – BE IT RESOLVED** that the Board of Trustees offer an Instructional Support contract to Terry Gardner for the 2004-2005 school year, beginning August 23, 2004 and ending June 30, 2005 at a salary of \$12.00 @ hour, 20 hours per week.

**6/24/04 – 8 – BE IT RESOLVED** that the Board of Trustees offer a lunchroom aide contract to Carolyn Manzo for the 2004-2005 school year, beginning August 23, 2004 and ending June 30, 2005 at a salary of \$7.35 @ hour, 10 hours per week.

**6/24/04 – 9 – BE IT RESOLVED** that the Board of Trustees offer a Music Teacher contract to Melinda Krpata for the 2004-2005 school year, beginning August 23, 2004 and ending June 30, 2005 at a salary of \$9,450.00

**6/24/04 – 10 – BE IT RESOLVED** that the Board of Trustees offer a Gym Teacher contract to Marie Langiewicz for the 2004-2005 school year, beginning August 23, 2004 and ending June 30, 2005 at a salary of \$7,350.00

**6/24/04 – 11– BE IT RESOLVED** that the Board of Trustees offer a FT Custodian contract to Robert Tomassioni for the 2004-2005 school year, beginning July 1, 2004 and ending June 30, 2005 at a salary of \$30,033.00

**6/24/04 – 12– BE IT RESOLVED** that the Board of Trustees offer a Operations Manager contract to Annette Solarski for the 2004-2005 school year, beginning July 1, 2004 and ending June 30, 2005 at a salary of \$39,000.00

**6/24/04 – 13 – BE IT RESOLVED** that the Board of Trustees offer Krista Baker a teaching contract for the 2004-2005 school year, beginning August 23, 2004 and ending on June 30, 2005 at a salary of \$35,947.00

**6/24/04 – 14 – BE IT RESOLVED** that the Board of Trustees offer Allison Hart a teaching contract for the 2004-2005 school year, beginning August 23, 2004 and ending on June 30, 2005 at a salary of \$36,772.00

**6/24/04 – 15 – BE IT RESOLVED** that the Board of Trustees offer Barbara Mail a teaching contract for the 2004-2005 school year, beginning August 23, 2004 and ending on June 30, 2005 at a salary of \$38,111.00

**6/24/04 – 16– BE IT RESOLVED** that the Board of Trustees offer Monica McCasland a teaching contract for the 2004-2005 school year, beginning August 23, 2004 and ending on June 30, 2005 at a salary of \$40,111.00

**6/24/04 – 17– BE IT RESOLVED** that the Board of Trustees offer Maritza Price a teaching contract for the 2004-2005 school year, beginning August 23, 2004 and ending on June 30, 2005 at a salary of \$56,800.00

**6/24/04 – 18 – BE IT RESOLVED** that the Board of Trustees offer Donna Sole a teaching contract for the 2004-2005 school year, beginning August 23, 2004 and ending on June 30, 2005 at a salary of \$56,650.00

**6/24/04 – 19 – BE IT RESOLVED** that the Board of Trustees offer Ashley Vandegrift a teaching contract for the 2004-2005 school year, beginning August 23, 2004 and ending on June 30, 2005 at a salary of \$36,772.00

**6/24/04 – 20 – BE IT RESOLVED** that the Board of Trustees offer Mary Francis Wainwright a school nurse contract for the 2004-2005 school year, beginning August 23, 2004 and ending on June 30, 2005 at a salary of \$41,201.00

**6/24/04 – 21 – BE IT RESOLVED** that the Board of Trustees approves the 2004-2005 School Calendar.

**6/24/04 – 22 – BE IT RESOLVED** that the Board of Trustees approves Harold Kurtz as Interim CEO effective June 17, 2004 until a new CEO is appointed.

**6/24/04 – 23 – BE IT RESOLVED** that the Board of Trustees approves the reappointment of Anthony Repice as Business Manager at the annual rate of \$27,000 for the 2004-2005 fiscal year.

**6/24/04 – 24 – BE IT RESOLVED** that the Board of Trustees approves the reappointment of Pediatric Therapeutic Services, Inc. for the provision of therapy services for Special Needs students.

**6/24/04 – 25 – BE IT RESOLVED** that the Board of Trustees approve the appointment of Steven Tilney to the Board of Trustees of the Green Woods Charter School as a community representative for a 3-year term effective July 2004.

Ms. Lewis-King moved to approve the resolutions. Mr. Vickers seconded.

There was no public comment on the resolutions.

Roll call for voting:

Elizabeth Bailey:	yes to all except "abstain" on Resolution # 18
Dana Lotkowski:	yes to all
Carol Spangenberg:	yes to all
Emilie Nichols:	yes to all
Janet Castellini:	yes to all
Edison Freire:	yes to all
Theresa Lewis-King:	yes to all
Glenn Vickers	yes to all

The resolutions were approved.

### **PRESIDENT COMMENTS**

Ms. Bailey introduced our new Board nomination, Steve Tilney. He will be sworn in at the next board meeting.

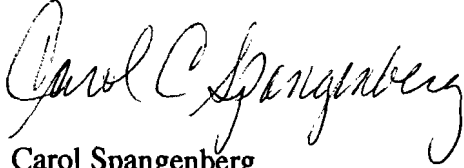
Ms. Bailey also noted that a nominating committee has been formed and is made up of Board members, Carol Spangenberg, chair, Emilie Nichols and Glenn Vickers. Two board positions will expire in September. If anyone is interested in being on the Board, please contact Ms. Spangenberg.

**ADJOURNMENT**

Mr. Vickers moved to adjourn. Ms. Lotkowski seconded. The meeting was adjourned at 8:17 p.m.

The next Board meeting is Thursday July 29, at 7:00 p.m. at the school.

Respectfully submitted,



Carol Spangenberg  
Secretary

**Attachments:**

Fundraising Report  
Curriculum Report  
School calendar