

**GREEN WOODS CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

**April 22, 2004
Green Woods Charter School**

MEETING MINUTES #10

Board Members Present:

| | |
|------------------------------|--------------------------------|
| Elizabeth Bailey, President | Dana Lotkowski, Vice President |
| Carol Spangenberg, Secretary | Janet Castellini |
| Edison Freire | Tracy Kay |
| Theresa Lewis-King | Emilie Nichols |
| Glenn Vickers | |

Staff Present:

| | | |
|-------------------|---------------|-------------------|
| John DiLello, CAO | Krista Baker | Allison Hart |
| Barbara Mail | Carolyn Manzo | Monica McCasland |
| Maritza Price | Heather Smith | Ashley Vandegrift |

Parents Present:

| | | |
|------------------|---------------------|----------------|
| Kim Birkmire | Joan Carr | Joyce Clugston |
| Joe DiGiovanni | Nannette DiGiovanni | Ro Gleason |
| Elena Harris | Marie Kinback | Anita Quain |
| Earl Spangenberg | Ericka Wallace | Jen White |

Guests present:

| | |
|---------------------------|------------------|
| Harold Kurtz, Foundations | Kenneth Roos, |
| Anthony Repice | Dave Di Gerolomo |

CALL TO ORDER

Elizabeth Bailey, President of the Board, called the meeting to order at 7:15 p.m. in the school auditorium.

WELCOME AND COMMENTS BY BOARD PRESIDENT

Ms. Bailey welcomed all our staff and guests to the meeting. Ms. Bailey announced that there would be an Executive Session at the end of the meeting. Ms. Bailey announced that Emilie Nichols has resigned as Treasurer but will remain on the Board.

Teacher Monica McCasland expressed her happiness at being a part of this school and would like to see us continue to work together as a committed group of stakeholders.

Questions asked:

1. To whom does correspondence go? Ms. Bailey answered saying day to day business goes to CAO. If you feel the board needs to know you can cc them.
2. What is the chain of command? Mr. Roos explained if you have a problem it should go to the teacher first. If not addressed, then to the CAO and then to the Board if necessary. Mr. Kurtz reminded us that at public meetings, parents have the right to share good and bad feelings because the board really needs to hear them. Ms. Bailey stated that we hope to have a meeting in the future for the parents so that everyone knows the roles of the board and staff.
3. Why is there a lack of aides in the classroom? Mr. Di Lello said the reason was funding.
4. Can the parents be informed of the "game plan" for the school? (Staffing, facilities, projects) Ms. Bailey expressed our desire to work on this through Baldrige training. It will solidify and unify us as a community.

Ms. Nichols thanked all the parents and teachers for attending the meeting and voicing their thoughts and concerns.

EXECUTIVE SESSION

Ms. Bailey called for a motion to go into Executive Session to discuss Personnel issues.

Mr. Vickers moved to go into Executive Session. Ms. Nichols seconded.

Executive Session started at 9:15 p.m.

Executive Session ended at 11:45 p.m.

Ms. Lotkowski moved to adjourn the meeting. Ms. Castellini seconded. The meeting was adjourned at 11:46 p.m.

The next Board meeting will be held on Thursday May 13, 2004 at 7:00 p.m.

p.m. and 6 to 8 p.m. We made \$1100 but more importantly it was a great family social. The First Annual Auction will be held on Friday November 5, 2004 at the Spring Mill Firehouse in Conshohocken. Sub-committees have been formed and are meeting to plan the many details. Our on-going fundraiser is WaWa certificates. We sold our first 500 and ordered 500 more. (See attached report)

EXECUTIVE COMMITTEE REPORT

Ms. Bailey reported that the Executive Committee did not meet this past month. Since we had a first reading of Hiring Policies at our February meeting, Ms. Bailey presented the following resolution to be adopted:

4/22/04 - 1 - BE IT RESOLVED that the Green Woods Charter School Board of Trustees, upon second reading of policies 401 Creating a Position (teaching /professional), 402 Definition and Hiring of Professional Employees, 403 Employment contract (professional employee), 501 Creating a position (Classified employee), 502 Employment of Classified Employees, and 503 Employment Contracts and Resolutions (classified employee), adopt the aforementioned policies.

Ms. Spangenberg moved to approve the resolution. Mr. Vickers seconded.

There was no public comment.

All Board members approved the resolution.

CAO REPORT

Mr. DiLello announced that the Baldrige training will be held this Saturday for the Board and CAO. Baldrige training for the entire staff and board will be on Friday May 7, 2004 from 1:00 p.m. to 5:00 p.m.

PUBLIC COMMENT

The following parents spoke expressing their joys and concerns about GWCS.

Lena Harris – parent of 2nd grader
Carolyn Manzo – parent of 1st and 3rd graders
Anita Quain – parent of 1st and 3rd graders
Erika Wallace – parent of K and 2nd graders
Kim Birkmre – parent of 4th grader
Jennifer White – parent of 1st and 3rd grader
Nannette DiGiovanni – parent of 1st and 3rd graders
Earl Spangenberg – parent of 6th grader
Theresa Lewis-King – parent of 4th grader

REVIEW AND APPROVE MEETING MINUTES FROM FEBRUARY 12, 2004

Ms. Castellini moved to approve the minutes. Ms. Nichols seconded. The minutes were approved unanimously.

CURRICULUM COMMITTEE REPORT

Ms. Lewis-King reported that the Curriculum Committee met on March 4, 2004 at GWCS from 5:00 p.m. to 6:30 p.m. Present were: Theresa Lewis-King, chair, Janet Castellini, Mary Jo Callan, John DiLello, Donna Dougherty, Mary Lou Finch, Edison Freire, and John Sole. Items discussed were Foss Science Kit training update, reviewing 3rd grade social studies theme for third quarter, setting deadline for finished social studies themes, and setting possible dates for Curriculum Writing Committee meetings (March 6th, March 21st, March 28th) (see attached report)

FACILITIES COMMITTEE REPORT

Mr. Vickers reported that the Facilities Committee met on April 13, 2004 at GWCS from 5:15 p.m. to 6:05 p.m. Present were: Glenn Vickers, Chair, Elizabeth Bailey, John DiLello, Bob Tomasoni and Emilie Nichols. Items discussed were the cleaning update, relocating fill, cleaning Martins field, trailer installation site evaluation and the Master Plan review. (See attached report) Mr. DiLello explained to the board, and all those present, the Master Plan. The SCEE and GWCS are working together, along with an architect and all stakeholders, to create a plan for the facility and examine what it will look like over the next 5 to 15 years to make this a first class educational facility.

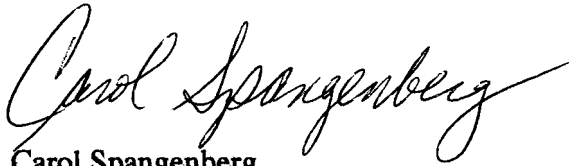
FINANCE COMMITTEE REPORT

Ms. Nichols reported that there was no Finance Committee meeting this month. (Attached is the March 1, 2004 report) Mr. Anthony Repice, our accountant, was at our meeting. He reviewed the budget and actual expenses with the Board. He suggested that at our May meeting, we need to adopt an auditor. He will contact the auditor and ask him to attend the meeting.

FUNDRAISING COMMITTEE REPORT

Ms. Spangenberg reported that the Fundraising committee met on March 15, 2004 at GWCS from 7:10 p.m. to 8:50 p.m. Present were Carol Spangenberg, chair, Anita Quain, Carolyn Manzo, Sue Spada, Elizabeth Bailey, Annette Solarski, Sue Mobly, Ellen Gucciardi, John DiLello, Kim Birkmire and Joan Carr. The Scholastic Book Fair – buy one get one- was held April 14th to April 16th. We sold \$2613. worth of books. Over \$150 in gift certificates were purchased enabling the teachers to receive \$300 in merchandise. A great Bingo event was held on Saturday April 17th with 2 sittings – 2 to 4

Respectfully submitted,



Carol Spangenberg
Secretary

Attachments:

Curriculum Report

Facilities Report

Finance Report

Fundraising Report

Budget